Appendix B

Heritage listings

Heritage listings

B.1 RMS Section 170 Heritage and Conservation Register

Broughton Creek bridge

Home > Environment > Heritage > Heritage and Conservation Register > Heritage and conservation register

Item	
Name of Item	Broughton Creek Bridge
Item Number	4309596
Type of Item	Built
Item Sub-Type	Pre-1948 Concrete Beam Bridges
Roadloc	
Address	**** Princes Highway Broughton 2534
Local Government Area	Kiama
Owner	Roads and Traffic Authority
Current Use	Road bridge
Former Use	Road bridge

Statement of significance

Statement of significance

As a recently widened bridge, the Broughton Creek Bridge has technical and aesthetic significance and the potential to contribute to an understanding of contemporary strategies for the continued use of older road infrastructure under changing demands. The original fabric embodies the design principles and construction techniques applied to modest concrete bridges during the period 1925-1948, being a sturdy structure of a standard concrete beam design, poured on site and neatly finished. The widened bridge represents an excellent, and possibly unique adaptation to achieve a wider deck without the need for additional piers, and has retained the spacious and clean lines of the original structure, with most of the original fabric unaltered and the views to and from the structure, which allow its interpretation have been maintained. Thus, although the bridge has been widened, it retains the capacity to demonstrate the key characteristics of bridges of its type and era.

Date significance	08 September 2004
updated	

Description

Designer	***
Builder	****
Construction years	**** - 1935
Physical description	This bridge is set on a valley bottom with the stream running below on cobbles. The road curves tightly to the north of the bridge and the speed zoning is 90 kph. The bridge is a widened structure of three longitudinal beams which are simply supported at the central pier and curve down to frame compositely with the abutment walls. Each span has a cross girder at the pier. Widening of the bridge

	has been effected by means of attaching cantilever deck to each side of the bridge. These cantilevers are supported by small composite cantilever beams which are tapered upward from the main beam. To assist in distributing the twisting effect of loads outside the main beams coming through the cantilevers, three rows of steel struts per span brace the main beams. The new deck edge supports a kerb and Thriebeam style guardrailing. The central pier has two columns which frame into a cross girder which has a wider upper section to accommodate the two simply supported decks. The abutments, of wall type, have been extended to accommodate the new deck width, and gabion box walls have been used to stabilise the abutment fill.
	Approximately 50 metres south of the bridge, a two cell cast in-situ box culvert services an overflow channel of the stream. This has had its end walls and wingwalls raised to allow for increased formation width.
Physical Condition and/or Archaeological Potential	Original condition assessment: 'The bridge is in very good condition.' (Last updated: 20/08/2004.) 2007-08 condition update: 'Good.' (Last updated: 17/4/09.)
Modifications and dates	The widening was carried out in 1994.
Date condition updated	17 April 2009

History

Historical notes	Broughton Creek Bridge is situated on the Princes Highway between Gerringong and Berry. It crosses Broughton Creek, which flows southwards into the Shoalhaven River. The area was once the territory of the Wodi-Wodi tribe, which occupied that whole district from Five Islands at Wollongong to the Shoalhaven. The Kiama Municipality is part of a narrow strip of coastal lowland bordered by the sea to the east and by the steep Illawarra Escarpment to the west. The sea gave the easiest access to the region initially and establishing roads over the other boundaries was not an easy task. Consequently, road development was delayed in the region. (Derbyshire & Allen, 1984, pp. 22, 26, 64; Regional Histories, 1996, pp. 175, 184, 186) Kiama harbour was reached by George Bass in 1797. Oxley and Meehan reached Kiama overland in 1819, finding a natural harbour and lush rainforest, which was soon exploited by the cedar-cutters. Moving south from the Lake Illawarra area, the cedar- cutters progressed to the Gerringong district through the 1820s. Land grants on the rich alluvial soils followed and seven year 'clearing leases' were common. Under that system the lessee cleared the land; grew wheat, barley and potatoes and produced milk as well as selling as much timber as he could, then returned the cleared land to the owner. Kiama was originally favoured to be the pre-eminent town in the region by Surveyor General Oxley, who reserved a town site in 1826. The town, surveyed in 1838, thrived through the first half of the nineteenth century and became a Municipality in 1859. Gerringong town was laid out late in 1854, and although it had a poor harbour, it attracted stores, inns and churches. Berry and Bomaderry were laid out by the new owner of the Berry estate, John Hay, in 1890 and 1891 respectively. Berry was originally known as Broughton Creek (the creek being navigable up to the town) then in 1800, John Hay suggested it be re-named Broughton River. The creek appears to have been named after Broughton, an Aboriginal man who assis
	Dairying became the major enterprise in the district in the later nineteenth century, after rust defeated the region's wheat industry. From the 1860s to the 1890s the district developed as the Colony's major butter producer, with dairy farmers taking up land in Kiama, Kangaroo Valley and the Berry District in large numbers. (Regional Histories, 1996, 186, 188) Blue metal mining also took off in the 1880s in Kiama, the material much in demand in the booming railway construction industry, with 400 tons shipped daily to Sydney. The railway reached Kiama in 1887 and began to supplant the role of shipping in the butter and blue metal industries, 1996, p. 185)
	In 4000 patterns in Kinner a stition of the Optomic Optomic for the prostruction of an

In 1830 settlers in Kiama petitioned the Colonial Secretary for the construction of an official road to end the constant dispute and frequent litigation as to the use of tracks.

Surveyor Mitchell initially opposed the idea, partly because of the difficulty and expense of forming a road over the cliffs that enclosed the Illawarra district. Mitchell eventually agreed and in 1833 stationed Surveyor Jacques in the district to make a detailed survey. Mitchell had first proposed that a direct road link be established between Sydney and the Illawarra in 1831 to provide an alternative to the circuitous route via Liverpool through Appin. He also recommended a road from Bong Bong (Moss Vale) along the ridge to a point between Kiama and Gerringong and a descent without difficulty to the coast. The direct route between Sydney and Wollongong followed by the Princes Highway was laid out by 1843, though it did not supplant the old route until about 30 years later. In 1843 the main track south passed though Albion Park and onto the village of Jamberoo, closer to the Escarpment than the coast. By 1865 the South Coast Road ran along the coast to Twofold Bay. The Kiama Independent of 6th June 1866, however, reported that the section of road between Gerringong and Crooked River was in terrible condition. (DMR, 1976, pp 36, 37, 48; Derbyshire & Allen, 1984, p. 64)

The approximate route of the current Princes Highway was declared the 'Main South Coast Road' through the Local Government Extension Act of 1906. The many small municipalities along the road depended heavily on volunteer support of local landholders in the upkeep of the road. An 'opening' and naming of the Princes Highway took place at Bulli in 1920 (DMR 1976, pp. 64 and map opposite). In 1928 the route was proclaimed a State Highway under the Main Roads Act, and was accorded due attention and expenditure by the Main Roads Board cum Department of Main Roads, which from 1925 had embarked on a statewide programme of improving roads to a standard to suit high speed automobile traffic. By 1932 the Princes Highway between Sydney and the Shoalhaven River had been improved and most sections surfaced in bituminous macadam. The bridge over Broughton Creek, constructed slightly later, in 1935, is associated with this grand scheme of highway improvement. Over the following decades improvement works continued to the south, with 22 concrete bridges and several new deviations constructed between Nowra and Bateman's Bay by 1939. (DMR 1976, p. 160-1)

The Broughton Creek Bridge was constructed in 1935 to replace a timber truss bridge. probably constructed in the 1890s. By the late 1920s the timber bridge was in need of major repairs and in 1931 an investigation was began into the construction of a new bridge on a short deviation. It was estimated that the cost would be in the region of 13,000 pounds, and plans were drawn up. In 1935 tenders were called, and McClean Construction Company was awarded the work, completing the bridge in the same year. A two cell reinforced box culvert was constructed in the southern approach. (RTA General File 1/236.194) The Broughton Creek Bridge was one of over 1,000 bridges built by the Main Roads Board cum Department of Main Roads during the period 1925-1940, adapting existing standards of bridge design to meet the requirements of improved motor vehicle performance - they were generally wider than previously with an improved load capacity. The principal types of bridges constructed during the period were: reinforced concrete beam; concrete slab; steel truss on concrete piers; and timber beam bridges. Concrete was favoured in many instances because it was perceived to be a low maintenance material (DMR, 1976, pp.169, 170). Based on RTA bridge database records, reinforced concrete beam or girder bridges were the most common form of concrete bridge construction to 1948, with more than 160 extant. They have been very popular in NSW, and elsewhere, providing an efficient and often aesthetically pleasing solution to a wide range of crossing types. Within the general group of beam bridges, the main longitudinal members have had various configurations ranging from a simple set of rectangular beams cast integrally with the deck, through beams with curved soffits, to flat soffit decks where the edge beams also form the bridge parapet or sidewall. These bridges on the state's main roads and highways, constructed to replace high-maintenance and aged timber bridges or open crossings, along with other road improvements, ushered in the age of comfortable motor transport and efficient road transport of goods and produce to which we are accustomed today.

The waterway allowance provided by the new bridge and culvert together amounted to just over half that of the old timber truss bridge. Problems with flooding were persistent, and became serious in 1950 when the curtain wall between the columns of the northern abutment was undermined, necessitating major repairs. In 1952 extensive scouring around the southern abutment resulted in the bridge's closure for four days. The extension of the bridge was mooted, but was not undertaken. Oak trees were cleared from beside the stream to help facilitate free flow of water. In the 1950s the old timber truss bridge was still in use by landowners, comprising part of the private access routes to their properties, a petition for assistance with its repair was submitted to the Department. The former bridge (upstream of current crossing) appears to have been demolished since that time (RTA General File 1/236.194)

Since 1994 the bridge has been widened. Core samples taken from the bridge had a

strength that exceeded expectations, and thus widening by means of a cantilevered deck was possible. (RTA FIIe1/236.194; 2)

Listings

Heritage Listing	I	Reference Number	Gazette Number	Gazette Page
Heritage Act - s.170 NSW agency heritage register	State			
ssessment of s	signific	cance		
Historical Significance	scheme of cum Dep roads up the inter- process of	of highway improvement artment of Main Road to the standard requin war period. As a wide	ent undertaken by is in an attempt to red by the modern ned bridge, it repro in response to the	sociated with the grand the Main Roads Board bring the State's main motoring age emergin esents the continual increased volume, we
Historical Association	****			
Aesthetic/Technical Significance	construct period 19 design, p an excell additiona original s	25-1948, being a stur oured on site and nea ent adaptation to achi I piers, and has retain tructure, with most of to and from the struct	d to modest concr dy structure of a s atly finished. The w eve a wider deck v ed the spacious a the original fabric	ete bridges during the standard concrete bean videned bridge represe without the need for
Social Significance	***			
Research Significance	conserva		athetic approache	erstanding of heritage as to the continued use
Rarity				widening which has th on the basic structur
Representativeness	structura			y to demonstrate the ke ced concrete beam brid
Integrity/Intactness	Good			
Assessed significance	Local			

References

Туре	Author	Year	Title
Written	Heritage Office and Department of Urban Affairs and Planning	1996	Regional Histories of New South Wales
Written	Roads and Traffic Authority, (RTA)		RTA General File 1/236.194
Written	Derbyshire, Jim and Dianne Allen	1984	Land Between Two Rivers

Nritten	Antill, G. H.	1982	Settlement in the South
Written	Department of Main Roads	1976	The Roadmakers: A History of Main Roads in New South Wales

Study details

Title	Year	Author	Inspected by	Guidelines used
Heritage Study of Pre-1948 Concrete Beam Bridges (Sthn, Sth West, Sydney)	2005	Burns and Roe Worley and Heritage Assessment And History (HAAH)		Yes

Custom fields

RTA Region	Southern
Bridge Number	704
CARMS File Number	****
Property Number	Bridge
Conservation Management Plan	***

Images



View on centreline under bridge showing main deck beams, cross beams and RHS cantilever stabilising struts. Pier is detailed for simply supported deck.



Overflow channel culvert showing raised head and wingwalls to suit road widening.



View north across overflow channel culvert with bridge in background having Thrierail guardrail



Oblique view of abutment showing deck beams curving to join the abutment wall. Also note abutment widening and gabion wingwalls. Cemented stonework protects toe of abutment wall.



View of bridge looking east



B.2 Shoalhaven heritage inventory

Please note that despite datasheet references to the State Heritage Register and a SHI number, the inclusion of an item on the Shoalhaven Heritage Inventory does not necessarily mean that it is also included on the State Heritage Inventory or State Heritage Register.

Heritage study No.	Item description
B004	Inter War Two Storey Brick Convent (St Patricks Convent, Berry)
B005	Inter War Roman Catholic Church (St Patricks Church, Berry)
B017	Victorian Carpenter Gothic style Hall (Uniting Church Hall)
B061	Mark Radium Park
B087	'Mananga'' Berry Estate Manager's Farmhouse
B090	Weatherboard Overseers Cottage (143 North Street, Berry)
B093	"Glen Devan" Federation Weatherboard Farmhouse (77 North Street, Berry)
B094	Berry-Bolong Pastoral Landscapes
B095	Avenue of 9 Poplar trees (Woodhill Mountain Road)
B120	"Glenvale" Colonial Vertical Timber Slab Cottage
B177	"Oakleigh" Inter War Bungalow style Farmhouse

Inventory copies kindly supplied courtesy of the Shoalhaven City Council

Sho		Heritage II itage Register	nvent	ory	SHI Number 2390061 Study Number B004	
Item Name:	Inter War	Inter War Two Storey Brick Convent 80 North Street, Berry [Shoalhaven]				
Location:	80 North S					
Address:	80 North Street		DUA	P Region: Illawarra &	Macanhur	
Suburb / Nearest Town:				ric region: Illawarra	(interest of the second s	
Local Govt Area:				Parish: COOLANG	ATTA	
State:	NSW			County: CAMDEN		
Other/Former Names:	St Patrick's Con	wint		and another		
Area/Group/Complex:				Gro	up ID:	
Aboriginal Area:				010		
Curtilage/Boundary:						
Item Type:	Durin	Convers Del	1	Category: Cor	and the second second	
	S	Group: Rel	gion	Category: Cor	wentroutinery	
	Religious Organi					
Admin Codes:	B004	Code 2:	218/	Code 3:	6	
Current Use:						
Former Uses:	10.5		100			
Assessed Significance:	Local		Endo	rsed Significance:		
Statement of Significance:	convent. Consider conjunction with	Excellent two storey Inter-War religious residence, purpose built as a rare example of a convent. Considerable contribution to the scale, form and continuity of the streetscape in conjunction with the nearby St Patrick's RC Church. Historic, social and aesthetic value to the local community. Local significance (Shoalhaven).				
Historical Notes or Provenance:	was celebrated laid out in 1883 served as both o	at both Broughton Cre by David Berty. A ner church and school unt	ek (Berry) a w church wa it the Sisters	alhaven District in 1863 nd Coolangatta. The to s built in 1884 on the pr of Saint Joseph came i rriests apartment being	wn of Berry was esent site which in 1891. A convent	
Themes:	National Theme	State Theme	6	Local Theme		
	8. Culture	Religion		(none)		
Designer:						
Maker / Builder:						
Year Started:	1921	Year Completed:	1921	Circa: No		
		State Heritage R		-		
Date: 27/09/2011		Full Report		ch, HSW Department of Planning	Page 1	

Shoa	alhave	n Herita	ge Inve	entory		100	Number 90061
		leritage Reg	- 10 C				dy Number B004
Item Name:	Inter W	ar Two S	torey Br	ick Con	vent		
Location:	80 North	Street, Be	rry [Sho	alhaven]			
Physical Description:	throughout th Constructed verandah run Windows ove brick sills. G	wo storey Inter-War period convent characteristic of rectories and similar structures erected woughout the Shoahaven District in the late nineteenth and early twentieth centuries constructed of fairface brick with tiled hipped roof and gabled projection. The two storey erandah runs along two sides of the building from the gabled projection. Open eaves. Vindows overhung sash with single large lights set in openings with brick soldier arches and rick sills. Gable decorated with battened fibre cement panels in similar manner to the etailing employed for the verandah balustrade/frieze. Mature tandscape/garden setting.					
Physical Condition:							
Modification Dates: Recommanded Management:	Verandah pa	randah partially enclosed at first and ground floor levels.					
Management:							
Further Comments:	Historical Per	riod; 1901-1925					
Criteria a)							
Criteria b)							
Criteria c)							
Criteria d)							
Criteria e)							
Criteria f)	This item is a	assessed as hist	orically rare io	cally			
Criteria g)		issessed as aea presentative loc					
Integrity / Intactness:							
References:			Title				Year
Studies	M.L. Lidbetter		Historic Site	as or party		Number	1993 Year
atuales;	VOID		1.028			6004	TUN
Parcels:	Parcel Code	LoiNumber	Section	Plan Code	Plan Number		
Latitude:					Longitude:		
Location validity:				Spatia	Accuracy:		
Map Name:					Map Scale:		
AMG Zone:		_	Easting:		Northin	g:	_
ate: 27/09/2011			itage Regist Il Report				Page 2

Sho	Shoalhaven Heritage Inventory State Heritage Register						
		nter War Two Storey Brick Convent North Street, Berry [Shoalhaven]					
Listings:	Name: Within a National Trust conservation area	Title	Number: Date:				
	St Patrick's Church						
Listing Comments: Custom Field Three:							
Custom Field Four:							
Custom Field Five:							
Custom Field Six:							
Data Entry:	Date First Entered: 16/06/1999	Date Updated: 07/11/2002	Status: Partiel				
Date: 27/09/2011	State Heritage Full Rep		Page	3			



State Heritage Register

SHI Number 2390061 Study Number B004

Item Name: Inter War Two Storey Brick Convent Location: 80 North Street, Berry [Shoalhaven]

Image:



Caption: Inter War Two Storey Brick Convent Copyright: Image by: Image Date: Image Number: Roll: IRHS & 35 Negative Number: 3, 4 Image Path: Image File: 2390061.jpg Thumb Nail Path: Thumb Nail File: 1_2390061.jpg

Date: 23/09/2011

State Heritage Register Full Report with Images In Heringe Catacase Software provided by the Heringe S

Page 4

Sho		Heritage I eritage Register	nventory	SHI Number 2390062 Study Numbe B004
Item Name:	Inter Wa	ar Roman Cat	tholic Church	
Location:	80 North	Street, Berry [Shoalhaven]	
Address:	80 North Stree	et	DUAP Region:	Illawarra & Macarthur
Suburb / Nearest Town:	Berry 2535		Historic region:	Illawarra
Local Govt Area:				COOLANGATTA
State:			County:	CAMDEN
Other/Former Names:	St Patrick's Ch	nurch		
Area/Group/Complex:				Group ID:
Aboriginal Area:				
Curtilage/Boundary:				
Item Type:	Built	Group: Rel	igion Cat	egory: Church
Owner:	Religious Orga	anisation		
Admin Codes:	B005	Code 2:	2339	Code 3: Y
Current Use:				
Former Uses:				
Assessed Significance:	Local		Endorsed Signif	icance:
Statement of Significance:	Interesting eco sympathetic m (Shoalhaven).	naterials. Social and his	of the Inter-War Gothic s toric value to the commi	tyle of architecture in unity. Local significance
	community fro township of Be	m c.1866 to c.1884 whe erry. The second church ng were laid; the Rev, M	en the second church wa h served until 1935 when	in Berry. The first served the is built in the newly planned in the foundations of the 5. The church was completed
Themes:	National Theme	State Theme	Local	Theme
	8. Culture	Religion	(none)
Designer:				
Maker / Builder:				
Year Started:	1935	Year Completed:	1935 Circa:	No
Physical Description:				eoloate windows and drip he rectangular form of the
ate: 23/09/2011		State Heritage Re Full Report with I		Page 1

Sho		n Herita Heritage Reg	2	entory		23	90062 dy Number B005
ttem Name:	Inter W	ar Roma	n Catho	lic Chur	ch		
		Street, Be			<u> </u>		
	side porch being accent The promine	The dominant no uated by stepping	orth gable feat ng the door an d front is incre	ures a nominal d flanking arch ased by white	associated sacr 'rose' window, t es forwards of th rendered upper	he main ei he main ga	ntrance ibie:
Physical Condition:							
Modification Dates:	The lower on	oss has been re	moved				
Recommended Management:	In the second second						
Management:							
Further Comments:	Historical Pe	riod: 1926-1950					
Criteria a)							
Criteria b)							
Criteria c)							
Criteria d)							
Criteria e)							
Griteria f)							
Criteria g)					ily. This item is as socially repres		
Integrity / Intactness:							
References:	Author M.L.Lidbetter		Title Historic Si	les of Beny			Year 1993
Studies:	Author		Title			Number B006	Year
Parcels:	Parcel Gode	LotNumber	Section	Plan Code	Plan Number		
Latitude:					Longitude:		
Location validity:				Spatia	Accuracy:		
Map Name:					Map Scale:		
AMG Zone:			Easting:		Northin	g;	
Listings:	Name:			Title:	Numbe	iit;	Date
	mania a kontan	State Ha	itage Regist	ter			
Date: 23/09/2011			ort with Image				Page 2

Shoa	Shoalhaven Heritage Inventory State Heritage Register						
	Inter War Roman Catholic Church 80 North Street, Berry [Shoalhaven]						
Related Items: Listing Comments: Custom Field Three: Custom Field Five: Custom Field Six: Data Entry:	Former St. Patrick's Convent (ne Date First Entered: 16/06/1999	ki door) Date Updated: 07/11/2002	Statue: Pasar				
Date: 23/09/2011	State Herita Full Report		Page 3				



State Heritage Register

SHI Number 2390062 Study Number B005

Item Name: Inter War Roman Catholic Church Location: 80 North Street, Berry [Shoalhaven]

Image:



Caption: Inter War Roman Catholic Church Copyright: Image by: Image Date: Image Number: Roll: 30 Negative Number: 11 Image Path: Image File: 2390062.jpg Thumb Nail Path: Thumb Nail File: t_2390062.jpg

Date: 23/09/2011

State Heritage Register Full Report with Images are to Heropy Cachano Software provided by the Heritage D an

Page 4

Sho	alhaven He State Heritage	ritage Inventory Register		SHI Number 2390074 Study Number B017			
Item Name:	Victorian Ca	rpenter Gothic style	e Hall	_			
Location:	59 Albert Street, Berry [Shoalhaven]						
Address:	69 Albert Street	DUAP Regi	on: Illawarra & Macarl	hur			
Suburb / Nearest Town:	Berry 2535		on: Illawarta				
Local Govt Area:	Shoalbayen	Pari	sh: COOLANGATTA				
State:	NSW	Cour	ty: CAMDEN				
Other/Former Names:	Berry Uniting Church	Hall					
Area/Group/Complex:			Group ID:				
Aboriginal Area:							
Curtilage/Boundary:							
Item Type:	Built	Group: Religion	Category: Church Ha	8			
Owner:	Religious Organisation						
Admin Codes:	B017	Code 2: 70734	Code 3 Y				
Current Use:							
Former Uses:							
Assessed Significance:	Local	Endorsed Si	onificance:				
Statement of Significance:	Locally rare example :	of a simple late nineteenth century C arest to the local community. Local	arpenter Gothic church				
Historical Notes or Provenance:	In 1883 David Berry d congregation wasted i Church of weatherboa legally acquired in the Kiama circuit, on Sunt what was known as "T	onated land in the town of Berry for no time in having a chapel erected, and was reported to have been the fil "new township" when it was official day 13th April 1884. A Sunday Schu The Old Schoolroom" in the village of v building when it opened.	the Wesleyan Church. The Broughton Creek V rst building to be erecte ly opened by Rev. J. W pol had opened on 6 Ju	The Nesleyan d on land Brown, of ly 1873 in			
	weatherboard structur management of which was the leading chief roofed with corrugated side. The principal er	apel was reported in the Shoalhave e 43 x 23 feet on wooden block four Mr William Boyd of the firm of Engi spini. It is built of stud and weather 5 iron. The building is entered by a thrance into the main building is by a spacious Gothic Topped windows, 4	ndations in the design in ish and Boyd, Broughto board, lined with clear p porch 8 x 8 with a door i 4 feet door opening in	g in Creek alne and at each two parts.			
	required, and the offic of varnished cedar, de	ed with 24 pews, 12 on each side, an iating worshipper is provided with a scorated with panels, and turned wo the communion rail is also of turned	light and handsome op rk, and is reached by a	en rostrum hight of			
the second second	2	te Heritage Register		2000			
Date: 05/08/2011		dl Report with Images stars Infans my mith to the harby Next, 45% De		Page 1			

Sho	and the	Heritage eritage Register	nvent	ory	SHI Number 2390074 Study Number B017
Item Name:	Victoria	n Carpenter	Gothic	style Hall	
Location:	69 Albert	Street, Berry	[Shoalha	aven]	-
	above the floor ceited. Outside porch are decc Herbert Petiti v The first perso £422. The four parsonage was foundations ma	The height of the we a the building is painter mated with barge boars was the contractor, an nage was built on the ndation stone for the s erected adjacent to the sy still be seen in the	alls is 12 feet d in a stone r ds of unique d he has com Albert Street new church w he old 1886 h grounds.	ordered with a lilac pain and the roof being half o colour, and the gables of design and finished with pleted a very creditable side of this building in 18 as set in 1932 and four touse, which was then d	opened and I the roof and turned finials Mr piece of work. 586 at a cost of years later a new emolished, its
		church was completed		old chapel was used as	a church huill until
Themes:	National Thems 8. Culture	State Then Religion	ne -	Local Theme (none)	
Designer:	English & Boyo				
Maker / Builder:	William Boyd (Painter - Herbert Petti	:)		
Year Started:	1884	Year Completed:	1884	Circa: No	
Physical Description:	attached porch windows, with	Decorative timber b	argeboards a	erboard church, with gat nd finial to porch. Pointe cal divisions of the windo	ed arched
Physical Condition:					
Modification Dates:		at bargeboard detailin en added at the west		ost from the main buildin ed with colorbond.	ig. A small w/b
Recommended Management:		deteniorating as a res and should be rectifi		ate protection of the fat r of urgency.	aric in the three
	soil and groun lowered as far	d dampness. The gro	und level aro fective drains	affected by rot from the und and under the build ige system installed to the	ng should be
	ingress has ca	used damage to the i	itemal fabric.	replacement and the re Eaves gutters should be he damp soil conditions	e installed with
ALL		State Heritage			
sts; 05/08/2011		Full Report with		n.h. NOW Discussed all Planning	Page 2

Sho	State Heritage Re	age Inventory gister	23	Number 90074 dy Number 8017
Item Name:	Victorian Carpo	enter Gothic style Ha	an each an eac	1.1
Location:	69 Albert Street, I	Serry [Shoalhaven]		
	stud wall framing. Window paintwork. The entire build early photographs are avail which may be able to be co- lining boards to the rear an profile. Aluminitum window main hall. Early photograp	ind rotted weatherboards are facilitation joinery is deteriorating through lack of ing should be repainted to a suitable hable they should be examined for club able they should be examined for club nexe should be replaced with timber with 9 p hs may confirm the detail of the two gis fretworked gable at the entry porch.	Forotection and fail heritage colour sche es as to the shading ng fabric. The weat veatherboards in m bane sashes to mat	ng ame. If a colours hertex atching ch the
Management:				
Further Comments:	Historical Period: 1876-190	D.		
Criteria a)				
Criteria b)				
Criteria c)				
Criteria d)				
Criteria e)				
Criteria f)	This item is assessed as a locally.	esthetically rare locally. This item is as	ssessed as historica	ally rare
Criteria g)	This item is assessed as an socially representative local	sthetically representative locally. The	s item is assessed	8.5
Integrity / Intactness:				
References:	Author	Title The Shoalhaven Telegraph (17/4/188 Bruce Dawbin 3/4/1998	43	Year
	ACA	Rawarra Region Historic Buildings an	d Siles	1981
	Mary L Lidbelder	Historic Siles of Berry		
	Perumal Murphy Wu	II awarta Régional Meritage Study Re Robyn Florance,	wew, 1993 Updated	
Studies:	Author Perumat Murphy Wa	Title Newarra Regional Hentage Study Re-	Number 8017	Year 1993
		annar a callara a annafa canal ca	8017	1312
Parcels:	Parcel Code LotNumber	Section Plan Code Plan N	fumber	
Latitude:		Longitu	ude:	_
Date: 05/08/2014		eritage Register		Page 5
: 05/08/2011		eritage Register port with Images		Page 3

Sho	alhaven Heritage State Heritage Register	Inventory		SHI Number 2390074 Study Number B017
Item Name:	Victorian Carpenter	Gothic style	lall	
	69 Albert Street, Berry	[Shoalhaven]		
Location validity:		Spatial Ac	curacy:	
Map Name:			Scale:	
AMG Zone:	Eas	ting:	Northing:	
Listings:	Name: Within a National Trust conservation area	Title	Number:	Date:
Related Items:				
Listing Comments:	Supp to IRHS. AC Ali			
Custom Field Three:				
Custom Field Four:				
Custom Field Five:				
Custom Field Six:				
Date: 05/08/2011	State Heritage Full Report wit	h Images	wid Planning.	Page 4









Sho	alhaven He State Heritag	e ritage Invento Register	ory	SHI Nun 23901 Study Nu	118			
liem Name:	Mark Radiu	m Park						
Location:	Victoria Stree	Victoria Street, Berry [Shoalhaven]						
Address:	Victoria Street	DUA	P Region:	Illawarra & Macarthur				
Suburb / Nearest Town:	Berry 2535		ric region:					
Local Govt Area:	Shoalhaven		Parisht	COOLANGATTA				
State:	NSW		County:	CAMDEN				
Other/Former Names:	Eucalypts							
Area/Group/Complex:				Group ID:				
Aboriginal Area:								
Curtilage/Boundary:								
	Landscape	Group: Parks, Gardens	and T Cate	gory: Urban Park				
	Local Government	Court Names and A						
Admin Codes:		Code 2: 2414		ode 3: Y				
Current Use:								
Former Uses:								
Assessed Significance:	Local	Ender	sed Signifi					
		and a second law off						
Statement of Significance:	setting and act as an area is of local culture	I to Townscape. These trees important entrance statement al significance and was name a between 1938 and 1955. L	t and rest and after a loca	ea to the town of Berry T al pony, the High Jump				
Historical Notes or Provenance:		as established on the site of t Mark Radium', the High Jum						
Themes:								
Designer:								
Maker / Builder:								
Year Started:	Year	Completed:	Circa:	No				
Physical Description:		ely 20m high on average with if the western end of Berry in						
Physical Condition:								
Modification Dates:								
Recommended	Trees should be chee	ked for lerps and scarobs. T	he ourtilage	of each tree should extend	d ta			
Manadement:	St	te Heritage Register						
Date: 23/09/2011	F	ull Report with Images	a, hew Department		ge 1			

Sho		n Herita Ieritage Reg	age Inv	entory		23	I Number 390118 udy Number B061	
Item Name:	Mark R	Mark Radium Park						
Location:	Victoria	Victoria Street, Berry [Shoalhaven]						
	occur within the landscape matcurtilage of the	Pretres outside the drip line. No widening of Princes Highway or Victoria Street should cour within the property boundary of the park or curtilages. A vegetation survey and andscape management plan of the park should be prepared. All further work within the urtilage of the trees should be assessed by a qualified arborist. Seed stock should be collected for future replanting.						
Management:								
Further Comments:								
Criteria a)								
Criteria b)								
Criteria c)								
Criteria d)								
Criteria e)								
Criteria ()								
Criteria g)		ssessed as ae sentative local		esentative loca	lly This item is	assessed	as	
Integrity / Intactness:								
References:	Author N. Beyan - Berr	y Garden Club	Title				Year	
Studies:	Author		Tille			Number 6051	Year	
Parcels:	Parcel Code	LotNumber	Section	Plan Code	Plan Number			
Latitude:					Longitude:			
Location validity:				Spatia	Accuracy:			
Map Name:	Berry 9028 -	3-N			Map Scale:			
AMG Zone:	Berry 9028 -	3-N	Easting:		Northin	ig:		
Listings:		/ Treat conservad	on area	Title	Numb	et.	Data	
Related Items:								
Listing Comments:								
Custom Field Three:				-				
ate: 23/09/2011			ritage Regist				Page 2	
23/09/2011			port with Image	15 Hage Granth NOW D			Page 2	

Sho	Shoalhaven Heritage Inventory State Heritage Register						
	Mark Radium Park						
Custom Field Four: Custom Field Five: Custom Field Six: Data Entry:	Date First Entered: 16/06/1999	Data Updated: 16/03/2001	Status: Partial				
		ge Register					





Shoalhaven Heritage Inventory 2390144 State Heritage Register B08								
Item Name:	"Mananga" Berry Estate Manager's Farmhouse A40 Princes Highway, Berry [Shoalhaven]							
Location:								
Address:	A40 Princes Highway	DUAP Re	gion: Illawarra & M	lacarthur				
Suburb / Nearest Town:	Berry 2535	Historic re	gion: Illewarra					
Local Govt Area:	Shoalhaven	Parish: COOLANGATTA						
State:	NSW	Co	unty: CAMDEN					
Other/Former Names:								
Area/Group/Complex:			Group	DID;				
Aboriginal Area:								
Curtilage/Boundary:								
Item Type:	Built	Group: Residential buildings	Category: Hous	e				
	Private - Individual	elester (series esternis de	1	2				
Admin Codes:	Contraction of the second s	Code 2: 85796	Code 3: Y					
Current Use:		CODE 2. SOLDS	Code S. (
Former Uses:								
(Plants) Spane	Chate	The second	et all second					
Assessed Significance:			Significance:	Sales Sales				
Statement of Significance:	An excellent Federation Queen Anne style farmhouse in weatherboard designed by noted Sydney architect Howard Josefand. Historical interest as a leasehold property, originally, on the Berry Estate. Closely associated with the early private town of Broughton Creek. State significance (NSW).							
Historical Notes or Provenance:								
	partner of James Wils homestead was built f Coolangatta Estate. V	nained prominent in Broughton C on, and a Justice of the Peace in or the Stewart family in 1894 by J Vhen the Estate was broken up th "Mananga" was still owned by me	1892. The present ' ohn Hay, manager o se Stewart family we	"Mananga" of the re able to				
	buildings on the Berry featuring on "Mananga	aly designed by Howard Joseland Estate between 1883 and the ea a" resembles that on the Bornade which were designed by Joseland	rly 1900s. The distin rry residences "Gree	nctive timber enleaves" (1895)				
Themes:	National Theme	Stale Theme	Local Theme					
	4, Settlement	Accommodation (Housing)	(none)					
	Sta	te Heritage Register						
ato: 23/09/2011	Fu	Il Report with Images		Page 1				

Shoalhaven Heritage Inventory State Heritage Register				ory	SHI Number 2390144 Study Number 15087		
Item Name: Location:	"Mananga" Berry Estate Manager's Farmhouse A40 Princes Highway, Berry [Shoalhaven]						
	4 Settlement	Land ten	ire	(none)			
Contraction and the second	Howard Joselar	id					
Maker / Builder:		10-02		Sec.			
Year Started:	1894	Year Completed:	1894	Circa:	Na		
Physical Description:	decorative timb	I Federation Queen / erwork to gables. De ring to sides. Timber	coration has	an Art Nouveau			
Physical Condition:							
Modification Dates:	Little altered.						
Recommended							
Management:							
Management:							
Further Comments:	Historical Period	d 1876-1900 Archite	ct/Designer:	H Joseland			
Criteria a)							
Criteria b)							
Criteria c)							
Criteria d)							
Criteria e)							
Criteria ()	This item is ass historically rare	sessed as aesthetica locally.	lly rare region	ially (State). Th	iis item is assessed	as.	
Criteria g)		essed as aesthetical storically representat			State). This item is		
Integrity / Intactness:							
References:	Perumal Murphy V	AL IN	tie swarra Regional 193	Heritage Study Re	waw September	Year	
Studies	Author	T	da		Number	Yeat	
	Perumal Mulphy I	M9 (6	nwerra Regional	Hentage Study Re	View 8087	1993	
		State Heritage				Buin B	
late: 23/09/2011		Full Report with	Images			Page 2	

Shoalhaven Heritage Inventory State Heritage Register								
Item Name:	"Mananga"	er's Farmh	ouse					
Location:	A40 Princes Highway, Berry [Shoalhaven]							
	Peter Freeman Pty Ltd	Shcallave 1998	City Council Her	tage Study 1995-	1998			
Parcels:	Parcel Code LotNur	nbet Section	Plan Code	Plan Number				
Latitude:			1	.ongitude:				
Location validity:			Spatial	Accuracy:				
Map Name:	Berry 9028-3-N		Map Scale: 1:25,		0			
AMG Zone:	Berry 9028-3-N	Easting:		Northing:				
Listings:	Name: Within a National Trust co Royal Australian Institute I		Title:	Number:	Date:			
Related Items:	Greenleaves, Lynburn, Coolangatia Park and the Berry School of Arts. The Berry-Bolong Pastoral landscapes.							
Listing Comments:								
Custom Field Three:								
Custom Field Four:								
Custom Field Five:								
Custom Field Six:								
Data Entry:	Date First Entered: 16	/06/1999 Date 0	lpdatid: 23/09/20	11 Stat	us: Patel			
Date: 23/09/2011		ate Heritage Regist uil Report with Image		contract of Piceropy	Page 3			










State Heritage Register

SHI Number 2390144 Study Number B087

Item Name: "Mananga" Berry Estate Manager's Farmhouse

Location: A40 Princes Highway, Berry [Shoalhaven]

Image:



Caption: Berry Estate Manager's Farmhouse Copyright: Image by: Image Date: Image Number: Image Rumber: Image Path: Image File: 2390144e jpg Thumb Nail File: 1_2390144e jpg

Date: 23/09/2011

State Heritage Register Full Report with Images











State Heritage Register

SHI Number 2390144 Study Number B087

Item Name: "Mananga" Berry Estate Manager's Farmhouse Location: A40 Princes Highway, Berry [Shoalhaven]

Image:



Caption: Berry Estate Manager's Farmhouse Copyright: Image by: Image Date: Image Number: Image Path: Image File: 2390144j.jpg Thumb Nail Path: Thumb Nail File: t_2390144j.jpg

Date: 23/09/2011

State Heritage Register Full Report with Images



Shoalhaven Heritage Inventory

SHI Number 2390144 Study Number B087

State Heritage Register

Item Name: "Mananga" Berry Estate Manager's Farmhouse Location: A40 Princes Highway, Berry [Shoalhaven]

Image:



Caption: Berry Estate Manager's Farmhouse Copyright: Image by: Image Date: Image Number: Image Path: Image File: 23901441.jpg Thumb Nail File: t_23901441.jpg

Date: 23/09/2011

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ch, NSVI Depart

Princes Highway upgrade - Foxground and Berry bypass Roads and Maritime Services Non-Aboriginal (historic) assessment



















Sho	alhaven He State Heritag	eritage Inventor e Register	У	SHI Number 2390147 Study Number B090	
tiern Name:	Weatherboa	ard Overseer's Cot	ttage		
Location:	143 North Street, Berry [Shoalhaven]				
Address:	143 North Street	DUAP R	legion: Illawarra & M	Acarthur .	
Suburb / Nearest Town:	Berry 2535		region: Illawarra		
Local Govt Area:	Shoalhaven		Parish: COOLANGA	ATTA	
State:	NSW	c	county: CAMDEN		
Other/Former Names:	Former Burnett Farm				
Area/Group/Complex:			Grou	p ID;	
Aboriginal Area:					
Curtilage/Boundary:					
Item Type:	Built	Group: Residential building	s (Category: Cotta	ge	
Owner:	Private - Individual	A how have defined a			
Admin Codes:	B090	Code 2: 346	Code 3: Y		
Current Use:					
Former Uses:					
Assessed Significance:	Local	Endorse	d Significance:		
Statement of	Built originally as an surviving farm worke except for the enclose	Built originally as an overseers residence, the cottage has representative significance as a surviving farm workers residence, dating from 1917. It is generally in original condition except for the enclosure of verandahs and is a typical simple rural vernacular building of the period. Local significance (Shoalhaven).			
	Lady Alice Carruther unmarried sister, Rb Alexander Burnett Lo	1912 Lots 41, 43, 44 and 46 were s, wife of Sir Joseph Carruthers, oda Burnett. This property was n its 38, 39, 40, 45, 47 & 50 and Ja age was erected as an overseer 7.	KCMG, a solicitor of 5 lear other Burnett pur ane Maria Burnett Par	Sydney, and her chases, t Lot 45. It	
		omestead was situated on Lots 4 the 1970s. The entrance gates t ing complex.			
	Eric Standen, a gene	and his daughter Marcia were oc ral carrier, of Gerringong owned and his wife Phyllis 'Mavis' purch t	the property. In Marc	sh 1967 Henry	
Themes:	National Theme	State Theme	Local Theme		
	4 Settlement	Accommodation (Housing)	(none)		
		ate Heritage Register			
Date: 23/09/2011	F	ull Report with Images		Page 1	

	alhaven Her State Heritage	the second second	entory		23	90147 dy Number B090
Item Name Location	Weatherboar			2		
Parlance						
Designer Maker / Builder						
Year Started	Year Co	ompleted:	Cir	ca: No		
Physical Description	Simple weatherboard ar	d iron cottage, wi	th gable rool an	d front veranda	h.	
Physical Condition						
Modification Dates Recommended Management Management						
Further Comments						
Criteria a)						
Criteria b)						
Criteria c)						
Criteria d)						
Criteria e)						
Criteria f)						
Criteria g) Integrity / Intactness						
References		Title				Year
(interesting)		Mavie Au				
	Land Title Office NSW		es of Title			
Studies	C Author	Title			Number B090	Year
Parcels	: Parcel Code LotNumb	er Section	Plan Code	Plan Number		
Latitude	8			Longitude:		
	State	Heritage Regis Report with Image				Page 2

Sho	alhaven Herit State Heritage Re	a state of the second se	ry .	SHI Number 2390147 Study Number B090	
Item Name:	Weatherboard	Overseer's Co	ttage		
Location:	43 North Street, Berry [Shoalhaven]				
Location validity:	in the second	Spatial Accuracy:			
	Berry 9028-3-N		Map Scale: 1:25,000		
	Berry 9028-3-N	Easting:	Northing:		
Listings:	Name: Within a National Trust conserva	Title: Idon area	Number:	Date:	
Related Items:					
Listing Comments:					
Custom Field Three:					
Custom Field Four:					
Custom Field Five:					
Custom Field Six: Data Entry:	Date First Entered: 16/06/19	99 Date Updated: 19		: Partial	
Date: 23/09/2011		leritage Register eport with images		Page 3	





Sho	State Herita	eritage Inventory	1	SHI Number 2390150 Study Number B093		
		n" Federation Weat		rmhous		
Location:	77 North Stre	et, Berry [Shoalhaven	1			
	77 North Street		gion: Illawarra & Ma	acarthur		
Suburb / Nearest Town:	1		gion: Illawarra	-		
Local Govt Area: State:			arish: COOLANGAT unty: CAMDEN	10		
Other/Former Names:	Naw		unty. CANDEN			
Area/Group/Complex:			Group	ID:		
Aboriginal Area:						
Curtilage/Boundary:						
Item Type:	Bull	Group: Residential buildings	Category: House			
	Roads and Traffic A	uthority				
Admin Codes:	8093	Code 2: 347	Code 3: Y			
Current Use:	C					
Former Uses:						
Assessed Significance:	Local	Enderred	Significance:			
Statement of Significance:		Representative asymmetrical Federation period weatherboard house with mature garden. Contributes to the scale, form and continuity of the streetscape. Local significance (Shoahaven).				
Historical Notes or Provenance:	and his family were widow of Dr Dawsor November 1894 to a been practicing for t members of the leg in 1892 in Pambula born after their mov	this cottage was erected but it was in residence. The property was put to n 4th February 1908. Dr Cecil Li set up a surgery in the vacated offic he previous three years in Pambula al profession in Sydney. Mr John Da and their first child. Mabel was born e to Berry; Mavis in 1896. Cecil in 1 it died in March 1905. Dr Dawson of	chased from the Ben acy Dawson had arriv e of surveyor, John E a, and was a son of or awson He had marri- here in 1893. More 904 and the twins Gil	y Estate by the ed in Berry in wing. He had he of the oldest ed Mabel Wylde children were bert and Joyce		
	property for many y the farm until Mr an time there was no g days. North Street of	old to William Henry Shute and his v ears prior to Mr George Miller ownin d Mrs Arthur Belling, former tenants articen only two flame treesthere v inded at the fanewaythe rest was a dner and now it is owned by the RT	ng It. There were sev a, purchased the prop was no through road in all timber. Mrs Belling	eral tenants of erty. At that in those		
Themes:		State Theme	Local Thome			
	4. Settlement	Accommodation (Housing)	(none):			
	s	tate Heritage Register				
Date: 23/09/2011		Full Report with Images		Page 1		

Sho	alhaven Herita	aae Invento	rv		Number 90150
- inte	State Heritage Reg		.,		dy Number B093
Item Name:	"GlenDevan" Fe	ederation We	atherboard	Farmh	ious
Location:	77 North Street, B	erry [Shoalhav	ven]	_	
Designer: Maker / Builder:					
Year Started:	1915 Year Comp	leted: 1915	Circa: Yes		
Physical Description:	Representative example of an asymmetrical Federation period weatherboard house with hipped roof and gabled projection. Skillion verandah, single rendered brick chimney. Mature garden including mature illawarra flame trees etc with later wall.				
Physical Condition:	Good original condition				
Modification Dates:	Verandah re-roofed. Chimn	ey painted.			
Recommended Management:					
Management:					
Further Comments:	Historical Period: 1901-1925	5			
Criteria a)					
Criteria b)					
Criteria c)					
Criteria d)					
Criteria e)					
Criteria f)					
Criteria g)	This item is assessed as an historically representative lo		ve locally. This item is	assessed	85
Integrity / Intactness:					
References	Author Land Tide Office NSW (Robyn Florance) Mrs. Kathleen Belling	Title Certificate of Title V	cilume 1911 Folio 109		Yeat
Studies		Title		Number	Year
	Peter Freeman Pty Ud		undi Heritage Study 1965-	8093	1998
Darrale			Code Dies Monther		
	State He	port with Images			Page 2



Shoalhaven Heritage Inventory

State Heritage Register

SHI Number 2390150 Study Number B093

Item Name: "GlenDevan" Federation Weatherboard Farmhous Location: 77 North Street, Berry [Shoalhaven]

Image:



Caption: Federation Weatherboard Farmhouse Copyright: Image by: Image Date: Image Number: Roll: 16 Negative Number: 4-5 Image Path: Image File: 2390150.jpg Thumb Nail Path: Thumb Nail File: t_2390150.jpg

Date: 23/09/2011

State Heritage Register Full Report with images

Page 4

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Sha	albayon Haritaga Invantany	SHI Number
3110	alhaven Heritage Inventory	2390151 Study Number
	State Heritage Register	8094
Item Name:	Berry-Bolong Pastoral Landscapes	
Location:	[Shoalhaven]	-
	The scale and character are dependent on the subdivision of the Be determined the location and form of dany farms. Internal and extern created by modified and natural vegetation, roads, creeks and prope reflect the original patterns of sub-division and settlement. This patte continues into the surrounding valleys and transitional areas modifie economics.	al visual boundaries are inty boundaries which em of small famts d by terrain and create a landscape with
	dramatic rapidly changing visual components and views which contri- horizontality of the coastal plain. Continued dairying combined with slow change in the dairying indus	
	the survival of the underlying landscape patterns which encapsulate and industry from the 1870s and earlier. The landscapes include ex- vernacular buildings, farmscapes, early churches and public schools twentieth century plantings. Victorian residences and a range of built schemes and structures which document settlement and land use pa- archaeology of the dairy industry in Shoalhaven.	amples of early s, nineteenth and dings, drainage
	Contiguous with the Crookhaven River and Kangaroo Valley Pastora	al Landscapes.
Physical Condition:		
Modification Dates:		
Recommended Management:	Aesthetic values to be managed in accordance with the general prin Management Plan prepared by EDAW in March 1994.	ciples of the Visual
	Historic parameters to be conserved. Use - To be maintained as agricultural land. Boundaries - These are defined by the limit of land clearing express associated agricultural activity. Land use and settlement patterns - The relationship of the agricultur is a function of technology, economics and traditional farming practic	ral areas to topography ces. The scale and
	pattern of land use are dependent on the size of agricultural holding economics and sub-division of the larger estates in the late nineteen centuries. Implicit in the location of farms, access roads, drainage of communities identified by churches and schools and the associated plantings. Building Clusters - Comprising farm complexes and the associated f	th and early (wentieth anals, former rural farm structures and tree farm structures and
	evidence of former rural communities identified by churches and sch Vegetation Patterns - Including remnant native vegetation, whether the external boundaries, and introduced trees planted as windbreak landscape elements. Circulation Routes - The hierarchy of road and other transport and linking farms and cottages with former and existing rural communitie regional infrastructure created in response to economic and agricult	In pockets or defining s. garden elemts or communication routes as and towns and
	State Heritage Register	
ale: 11/03/2010	Full Report with Images	Page 3

Sho	alhaven Herita State Heritage Reg			23	Number 190151 Idy Number 18094
Nem Name:	Berry-Bolong Pa	astoral Landsca	ipes		
Location:	[Shoalhaven]				
	Archaeological sites are to be	managed to retain their sci	entific and inter	pretive valu	16.
Management:					
Further Comments:	Historical Period: 1801-1825 1975 1976-	1826-1850 1851-1875 1876	-1900 1901-192	25 1926-19	50 1951-
Criteria a)					
Criteria b)					
Criteria c)					
Criteria d)					
Criteria e)					
Criteria f)	This item is assessed as aes	thetically rare regionally.			
Criteria g)	This Item is assessed as hist scientifically representative to	orically representative region cally. This item is assessed	nally. This item t as socially rep	is assesse resentative	d as locally.
Integrity / Intactness:					
References:		Title	-		Year
	Assoc Prof. R lan Jack Perumai Murphy Wu	Thematic History of Steally Teawara Regional Heritage 1993		emper	1995
Studies:	Author Perional Murphy Wu	Tide Illawarta Regional Henage	Study Review	Number B094 B094	Year 1993
Parcels:					
Latitude:			Longitude:		
Location validity:		Spatia	Accuracy:		
Map Name:	9028-3-N 9028-3-S		Map Scale:		
	9028-3-N 9028-3-S	Easting:	Northin	19:	
Listings:	Name: National Trust of Australia Register	Title:	Numa	ber:	Dater
Related Items:	Crookhaven Pastoral Landso	apes, Milton Pastoral Lands	icapes		
Listing Comments:					
Custom Field Three:					
Date: 11/03/2010		itage Register ort with Images			Page 4

Shoalhaven Heritage Inventory 2390151 State Heritage Register B094					
	Berry-Bolong Pas [Shoalhaven]	toral Landscapes	0.15		
Custom Field Four: Custom Field Five: Custom Field Six:					
Data Entry:	Date First Entered: 15/06/1999	Date Updated: 22/03/2001	Status: Pastal		

Shoalhaven Heritage Inventory

State Heritage Register

SHI Number 2390151 Study Number B094

Item Name: Berry-Bolong Pastoral Landscapes Location: [Shoalhaven]

Image:



Caption: Berry-Bolong Pastoral Landscapes Copyright: Image by: Image Date: Image Number: Roll: 16. Negative Number: 28-32 Image Path: Image File: 2390151a.jpg Thumb Nail File: 1_2390151a.jpg

Date: 11/03/2010

State Heritage Register Full Report with Images

oh, NSW Department of Planning.








Sho	alhaven Hei State Heritage	ritage Inventory Register	SHI Number 2390152 Study Number B095
item Name:	Populus Nig	a (9)	
Location:	Woodhill Moun	tain Road, Berry [Shoa	lhaven]
Address:	Woodhill Mountain Roa	d DUAP Region	: Illawarra & Macarthur
Suburb / Nearest Town:	Berry 2535	Historic region	n: Illawarra
Local Govt Area:	Shoalhaven	Parist	COOLANGATTA
State:	NSW	County	CAMDEN
Other/Former Names:	Lombardy poplar		
Area/Group/Complex:			Group ID:
Aboriginal Area:			
Curtilage/Boundary:			
and the second second	Landscape	Group: Parks, Gardens and T C	ategory: Trees of social, histori
Owner:	and place of the	Contraction of the	dere mound de
Admin Codes:	B095	Code 2: 14628	Code 3: Y
Current Use:		and a start	
Former Uses:			
Assessed Significance:	Local	Endorsed Sign	ificance:
March 199			
Statement of Significance:	and form an important	o Townscape. The poplars are typic minor entrance from the northern run win as Broughton Road (Berry was f Il Significance.	al districts and Kangaroo Valley.
Historical Notes or Provenance:			
Themes:	National Theme	State Thems Loc	al Theme
	3. Economy	Environment - cultural lands (no	ne)
Designer:			
Maker / Builder:			
Year Started:	Year C	ompleted: Circa	i: No
Physical Description:	Average height of 25.6	metres and average canopy diameter	er of 4 metres.
Physical Condition:			
	Stat	e Heritage Register	
Date: 23/09/2011		Report with Images	Page 1

Sho		Herita Ieritage Reg	nge Inve lister	entory		23	Number 390152 udy Number B095
Item Name:	Populu	s Nigra I	(9)				
Location:	Woodhill	Mountai	n Road, B	erry [Sho	alhaven]		
Modification Dates:							
Recommended Management:	Woodhill Mou curtilage zone for future repl	ntein Road wit a should be as	hin the curtilage sessed by an ar	e zone of each borist. Collec	e should be no v tree. All future ion of seed stor etain the main t	work withi k may be	n the useful
Management:							
Further Comments:							
Criteria a)							
Criteria b)							
Criteria c)							
Criteria d)							
Criteria e)							
Criteria f)							
Criteria g)		ssessed as ae presentative to		sentative loca	lly. This item is	assessed	as
Integrity / Intactness:							
References:							
Studies:	Author		Title			Number 8095	Year
Parcels:	Parcel Code	LoiNumber	Section	Plan Code	Pian Number		
Latitude:					Longitude:		
Location validity:				Spatia	Accuracy:		
Map Name:	Berry 9028 -	3-N		11	Map Scale:		
AMG Zone:	Berry 9028 -	3-N	Easting:		Northing	g:	
Listings:		il Trust conservati	ears no	Title:	Numbe	NG.	Date
Related items:							
Listing Comments:							
P		Prove No.		70			
nte: 23/09/2011			ritage Regist				Page 2

Shoa	State Heritage Registe		SHI Number 2390152 Study Number B095
	Populus Nigra (9) Woodhill Mountain R	oad, Berry [Shoalhav	ren]
Custom Field Four: Custom Field Five: Custom Field Six: Data Entry:	Date First Entered: 16/06/1999	Date Updated: 08/11/2002	Status: Base
	State Herita	ge Register	

Shoalhaven Heritage Inventory

State Heritage Register

SHI Number 2390152 Study Number B095

Item Name: Populus Nigra (9)

Location: Woodhill Mountain Road, Berry [Shoalhaven]

Image:



Caption: Populus Nigra (9) Copyright: Image by: Image Date: Image Number: Image Path: Image File: 2390152a.jpg Thumb Nail File: 1_2390152a.jpg

Date: 23/09/2011

State Heritage Register Full Report with Images to Herby Datase Johnse provided by the Herbys Ira

Page 4



Sho		Heritage Inventor	Y	SHI Number 2390174 Study Number B120
Rem Name	"Glenvale	" Colonial Vertical T	imber Slab C	ottage
Location	A371 Princ	es Highway, Broughton	[Shoalhaven]	
Address:	A371 Princes Hig	phway DUAP R	egion: Illawarra & Mac	atthur
Suburb / Nearest Town:	Broughton	Historic r	egion: Illawarra	
Local Govt Area:	Shoalhaven	F	arish: BROUGHTON	
State:	NSW	C	ounty: CAMDEN	
Other/Former Names:	"Glenvale"; Form	er Berry Estate Tenent's Cottage		
Area/Group/Complex:			Group II):
Aboriginal Area				
Curtilage/Boundary:				
Item Type:		Group: Residential buildings	Categoor Collana	
	Private - Individu	and a second sec	et caregory, countie	
A		and a street	Code St. V	
Admin Codes:		Code 2: 45531	Code 3: Y	
Current Use:				
Former Uses:				
Assessed Significance:	Local	Endorsed	Significance:	
Statement of Significance:	style farmhouses sawn timber slab	esentative of the larger mid to late nin s associated with agriculture and dairy construction. Major contribution to the e (Shoalhaven District).	ing and an important ea	rly example of
Historical Notes or Provenance:	circa 1860 for a t before moving to Closer Settlemen moved here circa	bs from Berry's Broughton saw mill the tenant farmer. William Fletcher, a ten b Jasper's Brush in the late 1890s. Th nt Act 1910 and revarted back to the c a 1914 and residede here for many ye Municipal Council.	ant, resided here for ma is property then became rown. Ron Hollands an	ny years part of the d his family
Themes:	National Theme	State Theme	Local Theme	
	3. Economy	Pastoralism	(nene)	
	4. Settlement	Accommodation (Housing)	(none)	
Designer				
Maker / Builder:				
Year Started	1880	Year Completed 1880 State Heritage Register	Circa: Yes	
Date: 23/09/2011		Full Report with Images		Page 1

Sho		n Herita ^{Jeritage Reg}		entory		23	Number 90174 dy Number B120
Kem Name	"Glenva	ale" Colo	nial Ver	tical Tin	ber Slat	Cotta	age
Location	A371 Pri	nces High	way, Bron	ughton [S	Shoalhave	n]	
			wewlar	- 11	***	-	_
Physical Description:	and encircling	g verandahs. Sa metrical Victoria	andstock brick	chimneys rend	lered and detail	ed to reser	nble
Physical Condition:							
Modification Dates:							
Recommended Management:							
Management:							
Further Comments:	Historical Per	riod: 1876-1900					
Criteria a)							
Criteria b)							
Criteria c)							
Criteria d)							
Criteria e)							
Criteria f)	This item is a	assessed as his	torically rare to	cally.			
Criteria g)		essessed as aes		sentative loca	lly. This item is	assessed	as
Integrity / Intactness:							
References	Author		Title	31.1			Year
	Berry Estato Te	states	Lands Tele	Office			
	Carolyn Ridge						
Studies	Author		Title			Number B120	Year
Parcels	Parcel Code	LotNumber	Section	Plan Code	Plan Number		
Latitude					Longitude:		
Location validity	:			Spatia	Accuracy:		
Map Name	Berry 9028-3	S-N		- 1	Map Scale: 1:	25,000	
**** ****	n 1000 .		Fritten	25	\$1	-	
ate: 23/09/2011			ritage Regist ort with Image				Page 2

Sho	alhaven Heritage State Heritage Register	Inventory		SHI Number 2390174 Study Number B120
Item Name:	"Glenvale" Colonial	Vertical Timbe	r Slab Co	ttage
Location:	A371 Princes Highway,	Broughton [Sho	alhaven]	
AMG ZORE:	велу эцель-з-ти сая	ung:	Norming:	_
Listings:	Name: Within a National Trust conservation area	Title	Number;	Date:
Related Items:	Berry-Bolong Pastoral Landscapes			
Listing Comments:				
Custom Field Three:				
Custom Field Four:				
Custom Field Five:				
Custom Field Six:				
Data Entry:	Date First Entered: 16/05/1999	Date Updated: 23/09/2011	Status	Parta
Date: 23/09/2011	State Heritage Full Report with	Images	of Payments	Page 3

Shoalhaven Heritage Inventory

State Heritage Register

SHI Number 2390174 Study Number B120

Item Name: "Glenvale" Colonial Vertical Timber Slab Cottage

Location: A371 Princes Highway, Broughton [Shoalhaven]

Image:



Caption: Colonial Vertical Timber Slab Cottage Copyright: Image by: Image Date: Image Number: Roll: IRHS & 35 Negative Number: 6, 7 Image Path: Image File: 2390174a.jpg Thumb Nail File: 1_2390174a.jpg

Date: 23/09/2011

State Heritage Register Full Report with Images of the Herizge Disclose Schere provided by the Herizge Track, NDW Depart

Page 4







Sho	alhaven Heri State Heritage F	itage Inventory Register	SHI Number 2390234 Study Number B177
	and the second second	ter War Bungalow style Fa ain Road, Coolangatta (R) [Sh	
Address:	along and the second		
Suburb / Nearest Town:		Historic region: Illawarra	a macamor
Local Govt Area:		Parish: COCLAN	GATTA
	NSW	County: CAMDEN	
Other/Former Names:	"Oakleigh"	0.31.00	
Area/Group/Complex:		Gr	oup ID:
Aboriginal Area:			ARE INT
Curtilage/Boundary:			
	n	Craim: Residential buildings I. Categorie Mil	autor a
Item Type:		Group: Residential buildings (Category: He	buse
	Privaté - Individual		
Admin Codes:	B177	Code 2: 80724 Code 3:	Ŷ
Current Use:			
Former Uses:			
Assessed Significance:	Local	Endorsed Significance:	
Statement of Significance:	Good example of an inte condition. Local significa	er war farmhouse complete with representative t noe (Shoaihaven).	win silos in good
Historical Notes or Provenance:	in the 1890s. R V Boyd Ireland in the 1860s and and Mayor of Berry for th	ed 172 acres that became known as Oskleigh f was a member of the Boyd family that migrated settled in the Woodhill and Broughton Vale are he years 1894, 1895 and 1896. In 1898 he was e up farming activities on the Hunter. In 1911 h of Berry.	from Donegal, as: He was a JP reported to be
	Estate, by Alexander Bu His wife, Jane Maria pur of Sir Joseph Carruthers 1912. Carruthers was a	erm, Portion 47, was purchased from the trustee meth, he also purchased Lots 36, 39, 40, 45 & 5 chased part of Lot 46 in 1913, and his sisters. A s, and Rhoda Burnett purchased Lots 41,43,44 a friend and business associate of Sir John and A of NSW 1904-1906 and Instrumental in the pas	0 at the same time, lice Carruthers, wifa and part of Lot 48 in Alick Hay, Secretary
	milked 80 cows of mixed visited regularly to pay the	McGee family managed the property for Alexand svarieties. There was an orchard with loguats a he family and check the property. He paid Mr M to sons received 10/- each.	end apples. Burnetl
	The Burnett farm homes	dead was located south of this farm, across Bun	idewallah Creek;
	State	Heritage Register	100
Date: 23/09/2011	Full.	Report with Images	Page



Sho	Alhaven Herita State Heritage Reg	-	23	Number 90234 dy Number B177
item Name:	"Oakleigh" Inter	War Bungalow	style Farmhou	se
Location	Woodhill Mountain	Road, Coolangatt	a (R) [Shoalhave	n]
Criteria e)				
Criteria ()				
Criteria g)				
Integrity / Intactness:				
References:	Author	Title		Year
	June & John Robson	Lands Tale Office of NSW Vo Berry & Districts Historical So		
	Mra Alexa Saare, 41 Victoria Stree Beny			
Studies:	Author	Title	Number B177	Year
Parcels:	Parcel Code LotNumber	Section Plan Code	Plan Number	
Latitude:			.ongitude:	
Location validity:		Spatial	Accuracy:	
Map Name:	Berry 9028-3-N			
AMG Zone:	Berry 9028-3-N	Easting:	Northing:	
Listings:	Name: Withis a National Trust conservation	Title:	Number:	hete:
Related Items:	Berry-Bolong Pastoral Lands	capes		
Listing Comments:				
Custom Field Three:				
Custom Field Four:				
Custom Field Five:				
Custom Field Six:				
Data Entry:	Date First Entered: 15/06/1999	Date Updated: 23/09/20	11 Status: Pa	nii
Date: 23/08/2011		itage Register		Page 1
: 23/09/2011		ort with Images	pirtues of Planning	Page 3

Shoalhaven Heritage Inventory

State Heritage Register

SHI Number 2390234 Study Number B177

Item Name: "Oakleigh" Inter War Bungalow style Farmhouse Location: Woodhill Mountain Road, Coolangatta (R) [Shoalhaven]

Image:



Caption: Inter War Bungalow style Farmhouse Copyright: Image by: Image Date: Image Number: Roll: 32 Negative Number: 19 Image Path: Image File: 2390234a.jpg Thumb Nail Path: Thumb Nail File: t_2390234a.jpg

Date: 23/09/2011

State Heritage Register Full Report with Images g the Herbys Duckase borbars provided by the Herbys D

Princes Highway upgrade - Foxground and Berry bypass Roads and Maritime Services Non-Aboriginal (historic) assessment Page 4





B.3 Register of the National Estate

Berry District, Princes Hwy, Berry, NSW , Australia

Photographs	None
List	Register of the National Estate
Class	Historic
Legal Status	Indicative Place
Place ID	1625
Place File No	1/11/102/0053

Nominator's Statement of Significance

Scenic beauty of narrow undulating coastal plain, closely settled with dairy farms, bordered by the ocean and backed by rugged sandstone cliffs and steep forested slopes of the Illawarra escarpment. Fossil beds and other structures of the Gerringong volcanics. Vegetation varies from coastal heath to rainforest. Early Settlement (1820s) by Alexander Berry.

Official Values Not Available

Description

The area extends a Little south of Kiama some 30 km southward to Greenwell Point and embraces the coastline, the undulating coastal plain cut by small streams Between ridges and Isolated Hills and the flood plain on both sides of the lower Shoalhaven River. It includes the steep benched slopes rising up to the escarpment of the Illawarra plateau which has an elevation of approximately 700 M. The area contains Well-cared for homesteads and old buildings many of wide timber slab which contrast with modern Silos and dairies. Stone walls and post and rail fences are also present. The Valley retains pockets of native rain forests some of which have regenerating TOONA AUSTRALIS and, fresh and saline wetlands. The area is reportedly a habitat for a variety of native fauna. The valley has a number of Settlement centres with tourist resorts at Geroa and Shoalhaven Heads and service towns at Gerringong, Greenwell Point and Berry, the latter being substantially developed with a showground, parks and churches as the estate town for the Berry- Wollostoncraft-Hay estate of Coolangatta. A Canal originally cut by Alexander Berry in 1822 Between the Shoalhaven and Crookhaven rivers was the first Canal constructed in Australia. a number of buildings within the area are recognised for their heritage significance and these are the Berry courthouse, Managa (Berry), St. Lukes church of England (Berry), Terrara House (terrara) and the Coolangatta estate comprising buildings, the David Berry monument, family cemetery and curtilage. The outstanding scenic quality of this area lies in its proximity to mountains and sea, and the lush pastures and peaceful setting of dairy farms and cattle grazing. The extensive alluvial flats on both sides of the Shoalhaven River contrast with the Valleys and slopes below the escarpment. Picturesque views of the valley are experienced from popular viewpoints.

History Not Available

Condition and Integrity

Good. Greatest Danger - rural subdivision.

Location

About 35,000ha, surrounding Berry, and extending from Kiama to Culburra, and from Cambewarra to the coast.

Bibliography

BAYLEY, W. A. HISTORY OF THE SHOALHAVEN. 1975. BERRY HISTORICAL SOCIETY. HISTORIC SITES OF BERRY. 1976. WALKER, P. H. SOIL SURVEY OF THE SOUTH COAST. CSIRO GEOLOGICAL SURVEY OF N.S.W. 1960. GEOLOGY OF THE WOLLONGONG, KIAMA, ROBERTSON, 1:50,000 SHEET. 1974.

Report Produced Thu Nov 3 12:03:06 2011



HISTORY

The land on which Berry is located was part of the Coolangatta Estate of Alexander Berry and Edward Wollstonecraft. In 1812 George William Evans visited the district in order to survey it. He recorded the small river, Broughton Creek flowing through 'the most beautiful meadow' and noted the presence of fine cedar which, if combined with a navigable river, would make a beautiful settlement.

In 1822 Berry and Wollstonecraft took up a 10,000 acre grant from Governor Brisbane in return for looking after 100 convicts. The area to the north of Broughton Creek and Broughton Mill Creek was purchased in October 1838.

The first European settlers—5 free sawyers employed by Alexander Berry—camped in this area and a Double Wharf was constructed at the junction of the two creeks, jutting out into the creeks allowing for berthing on both sides. A tannery was established soon after and by the 1840s a sawmill, powered by a waterwheel, was in operation.

By 1866 a village was taking shape on the ridges on either side of Broughton Mill Creek with a Post Office, school, and store to the east on Pulman Street with the tannery further east along Tannery Road on Broughton Creek. On the western side there was an inn and probably other buildings. With a population of 300 the area was declared a Municipality in 1868 at the instigation of Alexander Berry.

Alexander Berry died in 1873 and the Estate passed to David, his younger brother who resided at the Coolangatta Homestead. David Berry surveyed the site and a town plan for Broughton Creek (Broughton Township, Sketch Plan 1883, see Figure 1) was drawn up on a square grid pattern as he and his first cousin once removed, John Hay, realised the settlement needed to have guidance for its future development. This covered an area on the western side of Broughton Mill Creek where many businesses and houses were already established. The grid plan gave no real consideration to the existing topography of hills and watercourses which delayed development in some parts. The subdivision pattern meant that houses had to be moved and businesses realigned along Queen Street in its new formation in 1879. Blocks of the original plan were later divided by centrally located east/west streets with the streets named after members of the Royal House of Windsor.

David Berry set aside land for an agricultural showground and for four churches, Church of England, Presbyterian, Wesleyan and Roman Catholic. He began negotiations with the government for permanent buildings such as a post office and courthouse. Community buildings were granted land. The banks purchased their land - the E.S. & A. Bank paid 500 pounds in March 1884 - and the town was achieving a substantial appearance when he died in 1889. In his honour, the town was named Berry in 1890. He had left large bequests in his will and long legal proceedings resulted. In 1912 much of the town was sold to raise money for his bequests (see Auction Plan Figure 2).

The town continued to flourish as a service centre for the area concentrating on sawmilling and dairying. In 1893 the railway arrived at Berry with the Bombo to Bomaderry link providing a reliable means of transport for people and goods. In 1895 the Berry Central Butter Factory, set up by John Hay, was opened. In 1911 this became the Berry Rural Co-operative Society Ltd and was extended in 1913. It still contains a rural store and other rural service outlets. (See Figure 3)

By 1984 the population was 1300 with the original town plan being expanded by additional blocks. Latterly the town has added the roles of dormitory suburb and tourist attraction to its farming service centre function. Its popularity as a tourist destination has created new pressures and issues for the township.

Berry Township National Trust Register Listing Report - The National Trust of Australia (NSW)

Careful planning and tree planting could combine to allow further development that is more sympathetic to the character of Berry especially in relation to the south eastern Princes Highway approach and views to and from the town.

The impact of highway traffic along the main (Queen) street is clearly a problem. The proposal for a bypass will address this issue but its impact needs to be minimised through skilful engineering and landscape design. The views out to the escarpment must still retain the impression of a rural landscape reaching as far as the escarpment. It is recommended that a Development Control Plan (DCP) be prepared for any development within the buffer zone. This should control the density, scale, form, landscaping, material, etc within this area. Obviously the preference would be to retain the area in its undeveloped state.

BOUNDARY OF LISTING

The boundary of the listing comprises three levels:

1. Visual boundary: This is the boundary of the National Trust's Landscape Conservation Area. It places Berry in its regional context and incorporates views to horizon, surrounding rural landscape and the Illawarra Escarpment. (see Figure 4)

 Subdivision boundary: relates to the town grid pattern and its development in the latter half of the 19th and the first half of the 20th centuries. It has been extended across to join with the existing Pulman Street Heritage Conservation Area. (see Figure 13)

 Buffer zone to recognise the importance of Berry's rural setting and to protect the edges of the town within the rural lands surrounding it. This incorporates some creek lines and flood prone lands. (See Figure 13)

Berry Township National Trust Register Listing Report - The National Trust of Australia (NSW)









Appendix C

Unexpected finds procedure



Transport Roads & Maritime Services

STANDARD MANAGEMENT PROCEDURE

Unexpected Archaeological Finds

July 2012



About this release

RMS/ISBN numbers	RMS 12.003 ISBN 9781922040305	
Title	Unexpected Archaeological Finds Procedure	

Approval and au	thorisation	Name
Prepared by	Environmental Officer (Heritage)	Gretta Logue
Revised by	Environmental Officer (Heritage)	Daniel Percival
Approved by	Manager Environmental Policy	Michael Crowley

Location	File name
G:\ENVIRNMNT\Policy\Heritage\Cultural Heritage (Non- Aboriginal)\Unexpected Finds Procedure\Procedure\Final July 2012	Unexpected Archaeological Finds Procedure.doc

Document status	Date	
Final	23 July 2012	

Version	Date	Revision Description
Final	1 November 2011	First Draft
Revised	23 July 2012	Amended to reflect that (a) unexpected finds do not include items covered by a relevant approval; (b) Aboriginal people must be consulted where an unexpected find is likely to be an Aboriginal object; (c) the Department of Planning and Infrastructure must be notified in accordance with Step 5 of this procedure for Part 3A and Part 5.1 projects.
_		

Prepared by Environment Branch Roads and Maritime Services Level 17, 101 Miller Street North Sydney, NSW 2060 T 02 8588 5726

Please note

This procedure applies to all development and activities concerning roads, road infrastructure and road related assets undertaken by Roads and Maritime Services.

For advice on how to manage unexpected archaeological finds as a result of activities related to maritime infrastructure or projects, please contact the Senior Environmental Specialist (Heritage).

Contents

Abo	ut this release	2	
1.	Purpose	2	
2.	Scope	2	
3.	Types of unexpected archaeological finds and their legal protection	3	
3.1	Aboriginal objects		
3.2	Non-Aboriginal relics		
3.3	Human skeletal remains		
4.	Responsibilities	6	
5.	Acronyms		
6.	Overview of the procedure	8	
7.	Unexpected Archaeological Finds Procedure	9	
8.	Seeking advice	. 16	
9.	Related information	. 16	
10.	List of appendices	. 17	
Appendix A		. 18	
Identifying Unexpected Archaeological Finds		. 18	
Appendix B		. 23	
Road and Fleet Services Escalation Protocol		. 23	
Appendix C		. 24	
RFS Unexpected Find Recording Form 418			
Арр	Appendix D		
Photographing Unexpected Archaeological Finds		. 27	
Арр	endix E	. 29	
Key Environmental Contacts		. 29	
Арр	endix F	. 30	
Unc	Uncovering Bones		
Арр	Appendix G		
Arch	Archaeological Advice Checklist		
Арр	Appendix H		
Tem	Template Notification Letter		

Unexpected Archaeological Finds Procedure

1

1. Purpose

The unexpected archaeological finds procedure has been developed to provide a consistent approach on how to proceed in the event of uncovering an unexpected archaeological find (both Aboriginal and non-Aboriginal) during Roads and Maritime Services' (RMS) activities. This includes RMS' heritage notification obligations under the following legislation: *Heritage Act* 1977 (NSW), *National Parks and Wildlife Act* 1974 (NSW), *Aboriginal and Torres Strait Islander Heritage Protection Act* 1984 (Cth) and the *Coroner's Act* 2009 (NSW).

This document provides relevant background information in Section 3, followed by the technical procedure in Sections 6 and 7. Associated guidance referred to in the procedure can be found in Appendices A-H.

2. Scope

This procedure assumes that an appropriate level of Aboriginal and non-Aboriginal cultural heritage assessment has been undertaken prior to project approval or determination. Such assessment would have identified all heritage items, including areas of archaeological potential, likely to be present within the project area.

However, in some cases, despite appropriate and adequate investigation, unexpected archaeological finds may be encountered during the project construction phase. When this happens, this procedure must be followed. This procedure provides direction on when to stop work, where to seek technical advice and how to notify the regulator, if required.

This procedure applies to all RMS construction and maintenance activities

This procedure applies to:

- The discovery of any unexpected archaeological find (usually during construction), where RMS does not have specific approval to disturb that find.
- All RMS projects that are approved or determined under Part 3A (including Transitional Part 3A Projects), Part 4, Part 5 or Part 5.1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act), or any development that is exempt under the Act.

This procedure must be followed by all RMS staff, RMS alliance partners (including Local Council staff working under Road Maintenance Council Contracts, [RMCC]), developers under works authorisation deeds or any person undertaking Part 5 assessment for the purposes of RMS.

This procedure does not apply to:

 The legal discovery and disturbance of archaeological finds as a result of investigations being undertaken in accordance with OEH's Code of Practice for the Archaeological Investigation of Aboriginal Objects in NSW (2010); an Aboriginal Heritage Impact Permit (AHIP) issued under the National Parks and Wildlife Act

Unexpected Archaeological Finds Procedure

1974; or an approval issued under the Heritage Act 1977 |.

- The legal discovery and disturbance of archaeological finds as a result of investigations (or other activities) that are required to be carried out for the purpose of complying with any environmental assessment requirements under Part 3A (including Transitional Part 3A Projects) or Part 5.1 of the EP&A Act.
- The legal discovery and disturbance of archaeological finds as a result of construction related activities, where the disturbance is permissible in accordance with an AHIP2; an approval issued under the *Heritage Act 1977*; or the Minister for Planning's conditions of project approval.

All new Construction Environment Management Plans (CEMPs) must make reference to and/or include this procedure (often included as a heritage sub-plan). Where approved CEMPs exist they must be followed in the first instance. Where there is a difference between approved CEMPs and this procedure, the approved CEMP must be followed. Where approved CEMPs do not provide sufficient detail on particular issues, this procedure should be used as additional guidance. When in doubt always seek environment and legal advice on varying approved CEMPs.

Types of unexpected archaeological finds and their legal protection

Project, field and environment staff will be critical to the early identification and protection of unexpected archaeological finds. Appendix A illustrates the wide range of archaeological discoveries found on RMS projects and provides a useful photographic guide to this early identification. Subsequent confirmation of archaeological discoveries must then be identified and assessed by technical specialists (usually an archaeologist).

An 'unexpected find' is any unanticipated archaeological discovery, for which RMS does not have existing approval to disturb³.

These discoveries are categorised as either:

- (a) Aboriginal objects
- (b) 'Non-Aboriginal' unexpected finds
- (c) Human skeletal remains.

The relevant legislation that applies to each of these categories is described below.

3.1 Aboriginal objects

Unexpected archaeological finds may include 'Aboriginal objects'. The National Park and Wildlife Act 1974 protects Aboriginal objects which are defined as:

Unexpected Archaeological Finds Procedure

¹ RMS' heritage obligations are incorporated into either the conditions of heritage approval or within the RMS standard consultant's brief for undertaking archaeological investigations.

² RMS *Procedure for Aboriginal cultural heritage consultation and investigation* (2011) recommends that Part 4 and Part 5 projects that are likely to impact Aboriginal objects during construction seek a whole-ofproject AHIP. This type of AHIP generally allows a project to impact known and potential Aboriginal objects within the entire project area, without the need to stop works. It should be noted that an AHIP may exclude impact to certain objects and areas, such as burials or ceremonial sites. In such cases, the project must follow this procedure.

³ This is considered to be any physical interference with the find such as manually picking it up and putting it back, moving it to another location near by, removing it from site, crushing or excavation it, or any other type of physical action that results in it being destroyed, defaced, damaged, harmed, impacted or altered in any way (this includes archaeological investigation activities).
"any deposit, object or material evidence (not being a handicraft made for sale) relating to the Aboriginal habitation of the area that comprises New South Wales, being habitation before or concurrent with (or both) the occupation of that area by persons of non Aboriginal extraction, and includes Aboriginal remains"⁴.

Examples of Aboriginal objects include stone tool artefacts, shell middens, axe grinding grooves, pigment or engraved rock art, burials and scarred trees.

IMPORTANT!

All Aboriginal objects are subject to statutory controls and protections.

If any impact is expected to an Aboriginal object, an Aboriginal Heritage Impact Permit (AHIP) is usually required from the Office of Environment and Heritage (OEH)⁵. Also, when a person becomes aware of an Aboriginal object they must notify the Director-General of OEH about its location⁶. Assistance on how to do this is provided in Section 7 (Step 5).

3.2 Non-Aboriginal unexpected finds

Non-Aboriginal unexpected finds may include statutory 'relics' or other non-statutory archaeological features (ie works).

The Heritage Act 1977 protects relics which are defined as:

"any deposit, artefact, object or material evidence that relates to the settlement of the area that comprises NSW, not being Aboriginal settlement; and is of State or local heritage significance⁷⁷.

Relics may relate to past domestic, industrial or agricultural activities in NSW, and can include items such as bottles, items of clothing, pottery, building materials and general refuse.

*** IMPORTANT!**

All relics are subject to statutory controls and protections.

If any impact is expected to a relic, a heritage approval is usually required from the NSW Heritage Council⁸. Also, when a person discovers a relic they must notify the NSW Heritage Council of its location⁹. Advice on how to do this is provided in Section 7 (Step 5).

Some non-Aboriginal archaeological features such as historic utilities and infrastructure are not considered to be 'relics'; instead they are considered to be 'works'. Examples

⁴ Section 5(1) National Park and Wildlife Act 1974.

⁵ Except when Part 3A, Division 4.1 of Part 4 or Part 5.1 of the EP&A Act applies.

⁶ This is required under s89(A) of the *National Park and Wildlife Act* 1974 and applies to **all projects** assessed under Part 3A, Part 4, Part 5 and Part 5.1 of the *EP&A Act*, including exempt development. ⁷ Section 4(1) *Heritage Act* 1977.

⁸ Except when Part 3A, Division 4.1 of Part 4 or Part 5.1 of the EP&A Act applies.

⁹ This is required under s146 of the *Heritage Act* 1977 and applies to **all projects** assessed under Part 3A, Part 4, Part 5 and Part 5.1 of the *EP&A Act*, including exempt development.

of works that the RMS may encounter include former road infrastructure features and services, culverts, previous historic road formation, historic pavement, buried road retaining walls, tramlines, cisterns and conduits. Although an approval under the *Heritage Act 1977* may not be required, the discovery of works must also be managed in accordance with this procedure.

3.3 Human skeletal remains

Human skeletal remains can be identified as either an Aboriginal object or non-Aboriginal relic depending on ancestry of the individual (Aboriginal or non-Aboriginal) and burial context (archaeological or non-archaeological). Remains are considered to be archaeological when the time elapsed since death is suspected of being 100 years or more. Depending on ancestry and context, different legislation applies.

As a simple example, a pre-contact archaeological Aboriginal burial would be protected under the *National Park and Wildlife Act 1974*, while a historic (non-Aboriginal) archaeological burial within a cemetery would be protected under the *Heritage Act 1977*. For these cases, the relevant heritage approval and notification requirements described in the above sections 3.1 and 3.2 would apply. In addition to the *National Park and Wildlife Act 1974*, finding Aboriginal human remains also triggers notification requirements to the Commonwealth Minister for Sustainability, Environment, Water, Populations and Communities (SEWPC) under s20(1) of the *Aboriginal and Torres Strait Islander Heritage Protection Act 1984* (Cth).

IMPORTANT!

All human skeletal remains are subject to statutory controls and protections.

All bones must be treated as potential human skeletal remains and work around them must stop while they are protected and investigated urgently.

However, where it is suspected that less than 100 years has elapsed since death, the human skeletal remains come under the jurisdiction of the State Coroner and the *Coroners Act 2009* (NSW). Such a case would be considered a 'reportable death' and under legal notification obligations set out in s35(2); a person must report the death to a police officer, a coroner or an assistant coroner as soon as possible. This applies to all human remains less than 100 years old¹⁰ regardless of ancestry (ie both Aboriginal and non-Aboriginal remains). Public health controls may also apply.

Guidance on what to do when suspected human remains are found is provided in Appendix F.

¹⁰ Under s19 of the *Coroners Act 2009*, the coroner has no jurisdiction to conduct an inquest into reportable death unless it appears to the coroner that (or that there is reasonable cause to suspect that) the death or suspected death occurred within the last 100 years.

Unexpected Archaeological Finds Procedure

4. Responsibilities

The following roles and responsibilities are relevant to this procedure.

Role	Definition/responsibility
Aboriginal Cultural Heritage Advisor (ACHA)	Provides Aboriginal cultural heritage advice to project teams. Acts as Aboriginal community liaison for projects on cultural heritage matters. Engages and consults with the Aboriginal community as per the RMS <i>Procedure for</i> <i>Aboriginal Cultural Heritage Consultation and</i> <i>Investigation.</i>
Aboriginal Sites Officer	Is an appropriately trained and skilled Aboriginal person whose role is to identify and assess Aboriginal objects and cultural values. For details on engaging Aboriginal sites officers, refer to RMS <i>Procedure for Aboriginal</i> <i>Cultural Heritage Consultation and Investigation</i> .
Archaeologist (A)	Professional consultant, contracted on a case-by-case basis to provide heritage and archaeological advice and technical services (such as reports, heritage approval documentation etc).
Project (<i>on-call</i>) Archaeologist	Professional consultant contracted for the implementation phase of a construction project to provide heritage and archaeological advice and technical services when required. Major projects with complex heritage issues often have a Project archaeologist.
Project Manager (PM)	Ensuring all aspects of this procedure are implemented. The PM can delegate specific site tasks to a construction environment manager, RMS site representatives or regional environment staff, where appropriate.
Regional Environment Staff (RES)	Providing advice on this procedure to project teams. Ensuring this procedure is implemented consistently by supporting the PM. Supporting project teams during the uncovering of unexpected finds. Reviewing archaeological management plans and liaising with heritage staff and archaeological consultants as needed.
Registered Aboriginal parties (RAPs)	RAPs are Aboriginal people who have registered with the RMS to be consulted about a proposed RMS project or activity in accordance with OEH's Aboriginal cultural heritage consultation requirements for proponents (2010).
RFS Environment Manager	Ensuring RFS field staff are aware of the RFS Escalation Protocol and RFS Unexpected Find Recording Form 418. Supporting the RFS Section Manager, where required, during the implementation of this procedure and ensuring reporting of unexpected finds through environment management systems.
RFS Section Manager	Responding to escalated unexpected finds that have been uncovered during RFS maintenance works.

Unexpected Archaeological Finds Procedure

	Liaising with the RES and RFS Environment Manager and heritage staff, where required, during the uncovering of unexpected finds and the implementation of this procedure.
RFS Team Leader	Ensuring RFS field crew stop works in vicinity of the find. Completing RFS Unexpected Find Recording Form 418 and escalating issues to RFS Section Manager, as per RFS Escalation Protocol.
Senior Environmental Specialist (Heritage) (SES(H))	Provides technical assistance on this procedure and archaeological technical matters, as required. Reviewing the archaeological management plans and facilitating heritage approval applications, where required. Assists with regulator engagement, where required.
Technical Specialist	Professional consultant contracted to provide specific technical advice that relates to the specific type of unexpected find (eg a forensic or physical anthropologist who can identify and analyse human skeletal remains).

5. Acronyms

The following acronyms are relevant to this procedure.

Acronym	Meaning
AHIP	Aboriginal Heritage Impact Permit
ASO	Aboriginal Site Officer
CEMP	Construction Environment Management Plan
DSEWPC	Commonwealth Department of Sustainability, Environment, Water, Populations and Communities
EPRG	Environmental Planning and Regulatory Group. Please note at the time of finalisation EPRG became part of Environment Protection Authority.
OEH	Office of Environment and Heritage
PACHCI	Procedure for Aboriginal Cultural Heritage Consultation and Investigation
RAP	Registered Aboriginal Party/ies
RFS	Road and Fleet Services
RMCC	Road Maintenance Council Contracts
RMS	Roads and Maritime Services

Unexpected Archaeological Finds Procedure

6. Overview of the procedure

On discovering something that could be an unexpected archaeological find ('the find'), the project manager must implement the following procedure with the assistance of the regional environment staff and RMS heritage staff, where required.

There are eight steps in the procedure. These steps are shown briefly in Figure 1 below and explained in detail in Section 7.



Figure 1: Overview of steps to be undertaken on the discovery of an unexpected archaeological find.

Unexpected Archaeological Finds Procedure

Table 1: Specific tasks to be implemented following the discovery of an unexpected find.

Aboriginal Cultural Heritage Advisor (ACHA); Aboriginal Sites Officer (ASO); Archaeologist (A); Project Manager (PM); Regional Environment Staff (RES); Registered Aboriginal Parties (RAPs); Senior Environmental Specialist (Heritage) (SES(H)).

Step	Task	Responsibility	Guidance & Tools
1	Stop work, protect find and inform RMS environment staff		
1.1	Stop all work in the immediate area of the find and notify the PM.	All	Appendix A (Identifying Unexpected Archaeological Finds)
1.2	RFS routine maintenance crews are required to follow the escalation protocol outlined in Appendix B and return to this procedure when directed by that protocol.	RFS Team Leader	Appendix B (RFS Escalation Protocol) Appendix C (RFS Find Recording Form 418)
1.3	Take a number of photographs that captures the general context and specific detail of the find.	РМ	Appendix D (Photographing Unexpected Archaeological Finds)
1.4	Inform relevant RMS regional environment staff, Senior Environmental Specialist (Heritage) and Regional Aboriginal Cultural Heritage Advisor (where the find is thought to be an Aboriginal object).	PM	Appendix E (Key Environmental Contacts)
1.5	Delineate and protect the find with appropriate (high visibility) fencing, where practical.	PM	
1.6	No further interference, including works, ground disturbance, touching or moving the find of any kind, must occur to the find or within the protected area.	PM	
1.7	Inform all site personnel of the protected area (a new environmentally sensitive zone).	PM	

Unexpected Archaeological Finds Procedure

Step	Task	Responsibility	Guidance & Tools
1.8	Where, at this stage, the find is reasonably suspected to be human remains proceed directly to notifying the local police who may take command of all or part of the site. Where the find does not involve human remains, continue progressing through this procedure.	РМ	Appendix F (Uncovering Bones)
1.9	Report the find as a ' <i>Notifiable Event</i> ' in accordance with the RTA <i>Incident Classification</i> and Reporting Procedure. Also implement any additional reporting requirements related to the project's approval and CEMP.	PM/RES	RTA Incident Classification and Reporting Procedure
2	Contact and engage an archaeologist, and Aboriginal site officer where required		
2.1	Contact the project (<i>on-call</i>) archaeologist to discuss the location and extent of the find and to arrange a site inspection, if required. The project CEMP contains contact details of the project archaeologist.	PM/RES	Also see Appendix E (Key Environmental Contacts)
2.2	Where there is no project archaeologist engaged for the project, engage a suitably qualified and experienced archaeological consultant to undertake a site inspection, conduct a preliminary assessment and prepare an archaeological management plan. Lists of consultants are available from online sources, including the yellow pages. Regional environment staff and RMS heritage staff can also advise on appropriate consultants.	PM/RES	Online lists of heritage consultants: <u>OEH List</u> <u>AACAI List</u>
2.3	Where the find is likely to be an Aboriginal object, arrange for an Aboriginal sites officer to inspect the find. Generally, this person would be a sites officer from the relevant local Aboriginal land council. If an alternative contact person (ie a RAP) has been nominated as a result of previous consultation, then that person is to be contacted.	PM/ACHA	
2.4	If requested, provide photographs of the find taken at Step 1.3 to the archaeologist, and Aboriginal sites officer if relevant.	PM/RES	Appendix D (Photographing Unexpected Archaeological Finds)
3	Preliminary assessment and recording of the find		
3,1	In a minority of cases, the archaeologist (and Aboriginal sites officer, if relevant) may	A/PM/ASO	Proceed to Step 8

Step	Task	Responsibility	Guidance & Tools
	determine from the photographs that no site inspection is required because no archaeological constraint exists for the project (<i>eg the find is not a 'relic', a heritage 'work' or an 'Aboriginal object</i> '). Any such advice should be provided in writing by the archaeologist (<i>eg via email</i>) and confirmed by the project manager.		
3.2	Arrange site access for the archaeologist (and Aboriginal sites officer, if relevant) to inspect the find as soon as practicable. In the majority of cases a site inspection is required to conduct a preliminary assessment.	РМ	
3.3	Subject to the archaeologist's assessment (and the Aboriginal sites officer's assessment, if relevant), work may recommence at a set distance from the find. This is to protect any other archaeological material that may exist in the vicinity, which has not yet been uncovered. Existing protective fencing established in Step 1.5 may need to be adjusted to reflect the extent of the newly assessed protective area. No works are to take place within this area once established.	A/PM/ASO	
3.4	The archaeologist (and Aboriginal sites officer, if relevant) may provide advice after the site inspection and preliminary assessment that no archaeological constraint exists for the project (eg the find is not a 'relic', a heritage 'work' or an 'Aboriginal object'). Any such advice should be provided in writing by the archaeologist, (and Aboriginal sites officer if relevant) (eg via email) and confirmed by the project manager.	A/PM/ASO	Proceed to Step 8
3.5	Where required, seek additional specialist technical advice (such as a forensic or physical anthropologist to identify skeletal remains). Regional environment staff and/or RMS heritage staff can provide contacts for such specialist consultants.	PM/RES	Appendix E (Key Environmental Contacts)
3.6	Where the find has been identified as a 'relic', 'work' or an 'Aboriginal object' the archaeologist should record the find on a proforma recording form.	A	Aboriginal site recording form Non-Aboriginal site recording form
3.7	The regulator can be notified informally by telephone at this stage by the archaeologist or project manager (or delegate). Any verbal conversations with regulators must be noted on the project file for future reference.	PM/A	

Step	Task	Responsibility	Guidance & Tools
4	Prepare an archaeological management plan		
4.1	The archaeologist must prepare an archaeological management plan (with input from the Aboriginal sites officer, where relevant) shortly after the site inspection. This plan is a brief overview of the following: (a) description of the feature, (b) historic context, if data is easily accessible, (c) likely significance, (d) heritage approval and regulatory notification requirements, (e) heritage reporting requirements, (f) stakeholder consultation requirements, (g) relevance to other project approvals and management plans etc.	A/ASO	Appendix G (Archaeological Advice Checklist)
4.2	In preparing the plan, the archaeologist with the assistance of regional environment staff must review the CEMP, any heritage sub-plans, any conditions of heritage approvals, any conditions of project approval (and or Minister's Conditions of Approval) and heritage assessment documentation (eg Aboriginal Cultural Heritage Assessment Report). This will outline if the unexpected find is consistent with previous heritage/project approval(s) and/or previously agreed management strategies. The project manager and regional environment staff must provide all relevant documents to the archaeologist to assist with this. Discussions should occur with design engineers to consider if re-design options exist and are appropriate.	A/RES/PM	Appendix G (Archaeological Advice Checklist)
4.3	The archaeologist must submit this plan as a letter, brief report or email to the project manager outlining all relevant archaeological issues. This plan should be submitted to the project manager as soon as practicable. Given that the archaeological management plan is an overview of all the necessary requirements (and the urgency of the situation), it should take no longer than two working days to submit to the project manager.	A	
4.4	The project manager must review the archaeological management plan to ensure all requirements can reasonably be implemented. Seek additional advice from regional environment staff and RMS heritage staff, if required.	PM/RES/SES (H)	
5	Notify the regulator, if required.		
5.1	Review the archaeological management plan to confirm if regulator notification is required. It may state notification is not required.	PM/RES/SES (H)	Proceed to Step 6

Step	Task	Responsibility	Guidance & Tools
5.2	If notification is required, complete the template notification letter.	PM	Appendix H (Template Notification Letter)
5.3	Forward the draft notification letter, archaeological management plan and the site recording form to regional environment staff and Senior Environmental Specialist (Heritage) for review, and consider any suggested amendments.	PM/RES/SES (H)	
5.4	Forward the signed notification letter to the relevant regulator (ie notification of non- Aboriginal relics must be given to the Heritage Branch of OEH, while notification for Aboriginal objects must be given to the Environmental Protection and Regulation Group of OEH). Informal notification (via a phone call or email) to the regulator prior to sending the letter is appropriate. The archaeological management plan and the completed site recording form must be submitted with the notification letter. For Part 3A and Part 5.1 projects, the Department of Planning and Infrastructure must also be notified.	РМ	Appendix E (Key Environmental Contacts)
5.5	A copy of the final signed notification letter, archaeological management plan and the site recording form should be kept on file by the project manager and a copy sent to the Senior Environmental Specialist (Heritage).	РМ	
5.6	If requested by the regulator, arrange a site inspection of the find for them.	PM	
6	Implement archaeological management plan		
6.1	Modify the archaeological management plan to take into account any additional advice resulting from notification and discussions with the regulator.	A/PM	
6.2	Implement the archaeological management plan. Where impact is expected, this would include such things as a formal assessment of significance and heritage impact assessment, preparation of excavation or recording methodologies, consultation with registered Aboriginal parties, obtaining heritage approvals etc, if required.	PM/RAPs	PACHCI Stage 3
6.3	Where heritage approval is required contact regional environment staff for further advice and support material. Please note time constraints associated with heritage approval preparation and processing. Project scheduling may need to be revised where extensive delays are expected.	PM/RES	

Step	Task	Responsibility	Guidance & Tools
6.4	For Part 3A/Part 5.1 projects, assess whether heritage impact is consistent with the project approval or if project approval modification is required from the Department of Planning and Infrastructure. Seek advice from regional environment staff and Environment Branch specialist staff if unsure.	PM/RES	
6.5	Where statutory approvals (or project approval modification) are required, impact upon relics and/or Aboriginal objects must not occur until heritage approvals are issued by the appropriate regulator.	РМ	
6.6	Where statutory approval (or Part 3A/Part 5.1 project modification) is not required and where archaeological recording is recommended by the archaeologist, sufficient time must be allowed for this to occur.	РМ	
6.7	Ensure short term and permanent storage locations are identified for archaeological material removed from site, where required. Interested third parties (eg museums or local councils) should be consulted on this issue. Contact regional environment staff and Senior Environmental Specialist (Heritage) for advice on this matter, if required.	PM	
6.8	Ensure all archaeological excavation and heritage recording are completed prior to RMS project work resuming.	PM	
7	Review CEMPs and approval conditions		
7.1	Clarify regulator expectations around written authorisation to commence project work. This may relate to situations where human remains are found or when they request to review preliminary archaeological excavation reports or assessments prior to the resumption of RMS project work. Where this is not explicit in heritage approval conditions, expectations should be clarified directly with the regulator.	PM	
7.2	Update the CEMP, site mapping and project delivery program as appropriate with any project changes resulting from final heritage management (eg retention of heritage item, salvage of item). Updated CEMPs must incorporate additional conditions arising from any heritage approvals, and Aboriginal community consultation if relevant. Include any changes to CEMP in site induction material and update site workers during toolbox talks.	PM	

Step	Task	Responsibility	Guidance & Tools
8	Resume work		
8,1	Seek written clearance to resume project work from regional environment staff and the archaeologist (and regulator, if required). Clearance would only be given once all archaeological excavation and heritage recording (where required) are complete. Resumption of project work must be in accordance with the all relevant project/heritage approvals/determinations.	RES/A/PM	
8.2	If required, ensure archaeological excavation reporting and other heritage approval conditions are completed in the required timeframes. This includes artefact retention repositories and/or disposal strategies.	PM/A	
8.3	Forward all heritage/archaeological assessments, heritage location data and its RMS ownership status to the Senior Environmental Specialist (Heritage). They will ensure all heritage items in RMS ownership and/or control are considered for the RMS S170 Heritage Register.	PM/SES(H)	
8.4	If additional unexpected finds are uncovered this procedure must begin again from Step 1.	PM	

8. Seeking advice

Advice regarding this procedure should be directed to regional environment staff in the first instance, and then RMS heritage staff, where required. RMS staff can contact RMS regional environment staff for advice on this procedure at any time. Contractors and alliance partners should ensure their own project environment managers are aware of and understand this procedure. Regional environment staff can assist non-RMS project environment managers with enquires concerning this procedure.

IMPORTANT!

RMS staff and contractors are not to seek advice on this procedure directly from OEH without first seeking advice from regional environment and heritage staff.

Technical archaeological advice regarding the unexpected find should be sought from the contracted archaeologist. Technical specialist advice can also be sought from heritage staff within Environment Branch to assist with the preliminary archaeological identification and technical reviews of heritage/archaeological reports.

9. Related information

Contact details: Manager, Environmental Policy, Environment Branch, 02 8588 5740

Effective date: 1 November 2011

Review date: Final + 12 months

This procedure should be read in conjunction with:

- RTA Incident Classification and Reporting Procedure.
- RMS Procedure for Aboriginal Cultural Heritage Consultation and Investigation.
- RTA Heritage Guidelines 2004.
- RTA Environmental Impact Assessment Guidelines.

This procedure replaces:

 Procedure 5.5 ("unexpected discovery of an archaeological relic or Aboriginal object") outlined in the RTA's Heritage Guidelines 2004.

Other relevant reading material:

- NSW Heritage Office (1998), Skeletal remains: guidelines for the management of human skeletal remains.
- Department of Environment and Conservation NSW (2006), Manual for the identification of Aboriginal remains.
- Department of Health (April 2008), Policy Directive: Burials exhumation of human remains¹¹.

¹¹ http://www.health.nsw.gov.au/policies/pd/2008/pdf/PD2008_022.pdf

10. List of appendices

The following appendices are included to support this procedure.

Appendix A	Identifying Unexpected Archaeological Finds
Appendix B	Road and Fleet Services Escalation Protocol
Appendix C	RFS Unexpected Find Recording Form 418
Appendix D	Photographing Unexpected Archaeological Finds
Appendix E	Key Environment Contacts
Appendix F	Uncovering Bones
Appendix G	Archaeological Advice Checklist
Appendix H	Template Notification Letter

Unexpected Archaeological Finds Procedure

Appendix A

Identifying Unexpected Archaeological Finds

The following images can be used to assist in the preliminary identification of a potential unexpected find (both Aboriginal and non-Aboriginal) during construction and maintenance works. Please note this is not a comprehensive typology.



Top left hand picture continuing clockwise: Stock camp remnants (Hume Highway Bypass at Tarcutta); Linear archaeological feature with post holes (Hume Highway Duplication), Animal bones (Hume Highway Bypass at Woomargama); Cut wooden stake; Glass jars, bottles, spoon and fork recovered from refuse pit associated with a Newcastle Hotel (Pacific Highway, Adamstown Heights, Newcastle area).



Top left hand picture continuing clockwise: Woodstave water pipe with tar and wire sealing (Horsley Drive); Tram tracks (Sydney); Brick lined cistern (Clyde); Retaining wall (Great Western Highway, Leura).



Top left hand picture continuing clockwise: Road pavement (Great Western Highway, Lawson); Sandstone kerbing and guttering (Parramatta Road, Mays Hill); Telford road (sandstone road base, Great Western Highway, Leura); Ceramic conduit and sandstone culvert headwall (Blue Mountains, NSW); Corduroy road (timber road base, Entrance Road, Wamberai).



Top left hand corner continuing clockwise: Alignment Pin (Great Western Highway, Wentworth Falls); Survey tree (MR7, Albury); Survey tree (Kidman Way, Darlington Point, Murrumbidgee); Survey tree (Cobb Highway, Deniliquin); Milestone (Great Western Highway, Kingswood, Penrith); Alignment Stone (near Guntawong Road, Riverstone). Please note survey marks may have additional statutory protection under the *Surveying and Spatial Information Act 2002*.



Top left hand corner: Culturally modified stone discovered on Main Road 92, about two kilometres west of Sassafras. The rest of the images show a selection of stone artefacts retrieved from test and salvage archaeological excavations during the Hume Highway Duplication and Bypass projects from 2006-2010.

Appendix B

Road and Fleet Services Escalation Protocol

Road crews in RMS Road and Fleet Services (RFS) undertake routine maintenance works such as patching, cleaning, line marking and milling within the road reserve. In addition, these works are often undertaken at night on urban thoroughfares. A specific escalation protocol has been developed to ensure that disruption to traffic is minimised if an unexpected find is encountered when carrying out such maintenance works.



*Appropriate temporary covering of the find is something that protects it from further damage and that can be removed quickly the next day without damage from re-excavation. For example geofabric and loose, dry asphalt, or a metal plate. Certain unexpected finds (such as human remains) should not be covered with loose material as the re-excavation process is likely to cause further damage to the find. Fencing and immediate action is appropriate in these rare cases.

Appendix C

RFS Unexpected Find Recording Form 418

Unexpected Archaeological Finds Procedure

NSW Roads & Maritime Services

		 Recorded by	1.1		
Project Name:					
Description of works (eg Removal of failed paver pouring concrete slabs in 1 sections).	ment by excavation and				
Description of exact (eg Within the road formatic east bound lane, at the cor Annandale, Sydney).	on on Parramatta Road,				
Description of item for (eg Metal tram tracks runnin alignment. Good condition. approximately 10cms (100 ground surface).	ng parallel to road Tracks set in concrete,				
Sketch (Provide a sketch of the find mapped without having to re the item taken).					
Action Taken (Tick ei	ther A or B)		_		
Action Taken (Tick eil A. Unexpected find by maintenance	will not be affected	B. Unexpect maintenar		will be affected by	

NSW	Transport Roads & Maritime Services	RFS Unexpected Find Recording Form	418
	Attach Photographs. (Take a number of close up and general photographs so anyone off site can understand the location of the find, the material it is made from and any distinguishing features).		

Team Leader Signature

Action: Refer issue to Section Manager (or higher) immediately where 'B' has been ticked.

To be completed by Section Manager

Describe any further consid and if impact is still anticipa	erations to amend project works to avoid unexpected find ted.
Describe action taken to se	cure site temporarily
Section Manager Signature	

Action: Escalate to environment and heritage staff where impact to item cannot be avoided.

Unexpected	Archaeological	Finds Procedure

Appendix D

Photographing Unexpected Archaeological Finds

* Removal of the find from its context (eg excavating from the ground) for photographic purposes is not permitted.

Photographs of unexpected finds, in their original placement (*in situ*), assists heritage staff and archaeologists to identify 'finds' soon after being uncovered. Emailing good quality photographs to specialists can allow for better quality and faster heritage advice. The key elements that must be captured in photographs of the find include its position, the general find itself and any distinguishing features. All photographs must have a scale (ruler, scale bar, mobile phone, coin) and a note describing the direction of the photograph.

Context and detailed photographs

It is important to take a general photograph (Figure 1) to convey the location and setting of the find. This will add much value to the subsequent detailed photographs also required (Figure 2).



Figure 1: Telford road uncovered on the Great Western Highway (Leura) in 2008.

Photographing distinguishing features

Where unexpected finds (eg artefacts) have a distinguishing feature, close up detailed photographs must be taken of this, where practicable. See Figures 3 and 4 for examples.



Photographing bones

The majority of bones found on site will those of be recently deceased animal bones often requiring no further assessment (unless they are in archaeological context). However, if bones are human RMS must contact the police immediately (see Appendix F for detailed guidance). Taking quality photographs of the bones can often resolve this issue quickly. Heritage staff in Environment Branch can confirm if bones are human or non-human if provided with appropriate photographs. Ensure that photographs of bones are not concealed by foliage (Figure 5) as this makes it difficult to identify. Minor hand removal of foliage can be undertaken as long as disturbance of the bone does not occur. Excavation of the ground to remove bone(s) should not occur, nor should they be pulled out of the ground if partially exposed. Where sediment (adhering to a bone found on the ground surface) conceals portions of a bone (Figure 6) ensure the photograph is taken of the bone (if any) that is not concealed by sediment.



Figure 5: Bone concealed by foliage.



Figure 6: Bone covered in sediment

Ensure that all close up photographs include the whole bone and then specific details of the bone (especially the ends of long bones, the *epiphysis*, which is critical for species identification). Figures 7 and 8 are examples of good photographs of bones that can easily be identified from the photograph alone. They show sufficient detail of the complete bone and the epiphysis.



Figure 7: Photograph showing complete bone.



Figure 8: Close up of a long bone's epiphysis.

Unexpected Archaeological Finds Procedure

Appendix E

Key Environmental Contacts

Hunter region	Senior Environmental Officer	4924 0281
	Aboriginal Cultural Heritage Advisor	4924 0383
Northern region	Senior Environmental Officer	6640 1072
	Aboriginal Cultural Heritage Advisor	6604 9305
Southern region	Senior Environmental Officer	4221 2765
	Aboriginal Cultural Heritage Advisor	4221 2767
South West region	Senior Environmental Officer	6938 1143
	Aboriginal Cultural Heritage Advisor	6937 1647
Sydney region	Senior Environmental Officer	8814 2516
1999 - 1998 - The St	Aboriginal Cultural Heritage Advisor	8849 2006
Western region	Senior Environmental Officer	6861 1628
	Aboriginal Cultural Heritage Advisor	6861 1658
Pacific Highway Office	Environmental Services Manager	6640 1375
Hume Highway Office	Senior Environmental Officer	6923 3419
Road and Fleet Services	Environment Manager	9598 7721
Environment Branch	Senior Environmental Specialist, Heritage	8588 5754

Heritage Regulators

Heritage Branch	Minister for Sustainability, Environment,
Office of Environment and Heritage	Water, Populations and Communities
Locked Bag 5020	GPO Box 787
Parramatta NSW 2124	Canberra ACT 2601
Phone: (02) 9873 8500	Phone: (02) 6274 1111
Planning and Aboriginal Heritage Section	Planning and Aboriginal Heritage
Environment Protection and Regulation	Section Environment Protection and
Group* (Metropolitan)	Regulation Group* (North East)
Office of Environment and Heritage	Office of Environment and Heritage
PO Box 668	Locked Bag 914
Parramatta NSW 2124	Coffs Harbour NSW 2450
Phone: (02) 9995 5000	Phone: (02) 6651 5946
Environment and Conservation Programs	Aboriginal Heritage Protection Section
Environment Protection and Regulation	Environment Protection and Regulation
Group* (North West)	Group* (South)
Office of Environment and Heritage	Office of Environment and Heritage
PO Box 2111	PO Box 733
Dubbo NSW 2830	Queanbeyan NSW 2620
Phone: (02) 6883 5330	Phone: (02) 6229 7000

Project-Specific Contacts (complete as needed)

Position	Name	Phone Number
Project Manager		
Site/Alliance Environment Manager		
Regional Environmental Officer		
Aboriginal Cultural Heritage Advisor	12	
Consultant Archaeologist	1	
Local Police Station	1.1	
OEH: Environment Line		131 555

* Please note: at the time of finalising this procedure EPRG became part to the Environment Protection Authority (EPA); full title block was yet to be finalised.

Appendix F

Uncovering Bones

All matters relating to uncovering bones and RMS' human remains notification obligations should involve RMS regional environment and heritage staff. They will guide project managers through occurrences of uncovering bones.

This appendix provides project managers with advice (1) on what to do on first uncovering bones (2) the range of human skeletal notification pathways and (3) additional considerations and requirements when managing the discovery of human remains.

1. First uncovering bones

Stop all work in the vicinity of the find. All bones uncovered during project works should be **treated with care and urgency** as they have the potential to be human remains. Therefore they must be identified as either human or non-human as soon as possible by a qualified forensic or physical anthropologist. These specialist consultants can be sought by contacting regional environment staff and/or heritage staff at Environment Branch.

On the very rare occasion where it is *instantly obvious* from the remains that they are human, the project manager (or a delegate) should <u>inform the police by telephone</u> prior to seeking specialist advice. It will be 'obvious' that it is human skeletal remains where there is *no doubt*, as demonstrated by the example in Figure 1. Often skeletal elements in isolation (such as a skull) can also clearly be identified as human. Note it may also be obvious that human remains have been uncovered when soft tissue and clothing are present.



¹² After Department of Environment and Conservation NSW (2006), Manual for the identification of Aboriginal Remains: 17.

This preliminary phone call is to let the police know that the RMS is undertaking a specialist skeletal assessment to determine the approximate date of death which will inform legal jurisdiction. The police may wish to take control of the site at this stage. If not, a forensic or physical anthropologist must be requested to make an on-site assessment of the skeletal remains.

Where it is not 'obvious' that the bones are human (in the majority of cases, illustrated by Figure 2), specialist assessment is required to establish the species of the bones. Photographs of the bones can assist this assessment if they are clear and taken in accordance with guidance provided in Appendix D. Good photographs often result in the bones being identified by a specialist without requiring a site visit; noting they are nearly always non-human. In these cases, non-human skeletal remains must be treated like any other unexpected archaeological find.

If the bones are identified as human (either by photographs or an on-site inspection) a technical specialist must determine the likely ancestry (Aboriginal or non-Aboriginal) and burial context (archaeological or forensic). This assessment is required to identify the legal regulator of the human remains so <u>urgent notification</u> (as below) can occur. Preliminary telephone or verbal notification by the project manager or regional environment staff is considered appropriate. This must be followed up later by RMS formal letter notification as per Appendix H when a management plan has been developed and agreed to by the relevant parties.

2. Range of human skeletal notification pathways

The following is a summary of the different notification pathways required for human skeletal remains depending on the preliminary skeletal assessment of ancestry and burial context.

A. Human bones are from a recently deceased person (less than 100 years old).

Action

A police officer must be notified immediately as per the obligations to report a death or suspected death under s35 of the *Coroners Act 2009* (NSW). It should be assumed the police will then take command of the site until otherwise directed.

B. Human bones are archaeological in nature (more than 100 years old) and are likely to be <u>Aboriginal</u> remains.

Action

The OEH (*EPRG*) and the RMS Aboriginal Cultural Heritage Advisor (ACHA) must be notified immediately. The ACHA must contact and inform the relevant Aboriginal community stakeholders who may request to be present on site. Relevant stakeholders are determined by the RTA's *Procedure for Aboriginal Cultural Heritage Consultation and Investigation*.

C. Human bones are archaeological in nature (*more than* 100 years old) and likely to be <u>non-Aboriginal</u> remains.

Action

The OEH (Heritage Branch, Conservation Team) must be notified immediately.



The simple diagram below summarises the notification pathways on finding bones.

After the appropriate verbal notifications (as described in B and C), the project manager must proceed through the *Unexpected Archaeological Finds Procedure* to formulate an archaeological management plan (Step 4). Note *no* archaeological management plan is required for forensic cases (A), as all future management is a police matter. Non-human skeletal remains must be treated like any other unexpected archaeological find and so must proceed to recording the find as per Step 3.6.

3. Additional considerations and requirements

Uncovering archaeological human remains must be managed intensively and needs to consider a number of additional specific issues. These issues might include facilitating culturally appropriate processes when dealing with Aboriginal remains (such as repatriation and cultural ceremonies). RMS ACHA can provide advice on this and how to engage with the relevant Aboriginal community. Project managers, more generally, may also need to consider overnight site security of any exposed remains and may need to manage the onsite attendance of a number of different external stakeholders during assessment and/or investigation of remains. Project managers may also be advised to liaise with local church/religious groups and the media to manage community issues arising from the find. Additional investigations may be required to identify living descendants, particularly if the remains are to be removed and relocated.

If exhumation of the remains (from a formal burial or a vault) is required, project managers should also be aware of additional approval requirements under the *Public Health Act 1991* (NSW). Specifically, RMS is required to apply to the Director General of NSW Department of Health for approval to exhume human remains as per Clause 26 of the *Public Health (Disposal of Bodies) Regulation 2002* (NSW)¹³. Further, the exhumation of such remains needs to consider health risks such as infectious disease control, exhumation procedures and reburial approval and registration. Further guidance on this matter can be found at the NSW Department of Health <u>website</u>.

In addition, due to the potential significant statutory and common law controls and prohibitions associated with interfering with a public cemetery, project teams are advised, when works uncover human remains adjacent to cemeteries, to confirm the cemetery's exact boundaries.

¹³ This requirement is in addition to heritage approvals under the Heritage Act 1977.

Appendix G

Archaeological Advice Checklist

The archaeologist must advise the project manager of an appropriate archaeological management plan as soon as possible after site inspection (see Step 4). An archaeological management plan can include a range of activities and processes, which differ depending on the find and its significance. In discussions with the archaeologist the following checklist can be used by the project manager and the archaeologist as a prompt to ensure all relevant archaeological issues are considered when developing this plan. This will allow the project team to receive clear and full advice to move forward quickly and in the right direction. Archaeological advice on how to proceed can be received in a letter or email outlining all relevant archaeological issues.

	Required	Outcome/notes
Assessment and investigation		
Assessment of significance	Yes/No	
Assessment of heritage impact	Yes/No	1
Archaeological excavation	Yes/No	
Archival photographic recording	Yes/No	1
Heritage approvals and notifications	*	
AHIPs, Section 140, S139 exceptions etc	Yes/No	
Regulator relics/objects notification	Yes/No	1
 RMS' S170 Heritage Register listing requirements 	Yes/No	
 Compliance with CEMP or other project heritage approvals 	Yes/No	
Stakeholder consultation		
Aboriginal stakeholder consultation requirements and how it relates to RTA Procedure for Aboriginal Cultural Heritage Consultation and Investigation (PACHCI).	Yes/No	
 Advice from regional environmental staff, Aboriginal Cultural Heritage Advisor, RMS heritage team. 	Yes/No	
Artefact management		
 Disposal strategy for non-Aboriginal relics or heritage material (eg former road pavement): short term and permanent storage locations (interested third parties should be consulted on this issue). 	Yes/No	
Control Agreement for Aboriginal objects.	Yes/No	
Program and budget		
 Time estimate associated with archaeological work. 		
Total cost of archaeological work.		

Appendix H

Template Notification Letter



[Select and type date]

[Select and type reference number]

[Select and type file number]

[Insert recipient's name and address, see Appendix E]

[Select and type salutation and name],

Re: Unexpected archaeological find uncovered during Roads and Maritime Services project works.

I write to inform you of an unexpected archaeological [select: relic <u>and/or</u> Aboriginal object] found during Roads and Maritime Services construction works at [insert location] on [insert date]. [Where the regulator has been informally notified at an earlier date by telephone, this should be referred to here].

This letter is in accordance with the notification requirement under [select: Section 146 of the Heritage Act 1977 (NSW) or Section 89(A) of the National Parks and Wildlife Act 1974 (NSW)].

NB: On finding Aboriginal human skeletal remains this letter must also be sent to the Commonwealth Minister for Sustainability, Environment, Water, Populations and Communities (SEWPC) in accordance with notification requirements under Section 20(1) of the Aboriginal and Torres Strait Islander Heritage Protection Act 1984 (Cth).

[Provide a brief overview of the project background and project area. Provide a summary of the description and location of the find, including a map and image where possible. Also include how the project was assessed under the *Environmental Planning and Assessment Act* 1979 (NSW) (eg Part 5). Also include any project approval number, if available].

Roads and Maritime Services [or contractor] has sought professional archaeological advice regarding the find. A preliminary assessment indicates [provide a summary description and likely significance of the find]. Please find additional information on the site recording form attached.

Resulting from these preliminary findings, Roads and Maritime Services [or contractor] is proposing [provide a summary of the proposed archaeological approach (eg develop archaeological research design, seek heritage approvals and undertake archaeological investigation). Also include preliminary justification of such archaeological impact with regard to project design constraints and delivery program].

The proposed archaeological approach will be further developed in consultation with a nominated Office of Environment and Heritage [select either EPRG/Heritage Branch, Conservation Team] staff member,

Please contact me if you have any input on this approach or if you require any further information.

Yours sincerely

[Sender name and position]

[Attach the archaeological management plan and site recording form].

Unexpected Archaeological Finds Procedure

Appendix D

Test excavation procedure

Test excavation procedure

D.1 Introduction

This manual provides a set of notes and guidelines on excavation and recording prepared for work to be undertaken as part of a test excavation at G2B H14, Berry, New South Wales. The manual sets out general principles of excavation and explains the recording systems and some of the terms used. It is not designed for rigid adherence, as its application in the field will depend upon on several factors, for example, the numbers, experience and skill of field personnel, technical resources, time availability and field conditions.

D.2 Excavation units

Context

This is the smallest unit of excavation. The term is applied to any unit of excavated deposit. A context can be a unit of stratigraphy (a lens, layer, pit fill, etc.) or it can be an arbitrary unit within a larger natural layer. A context may therefore be bounded by the sides of an excavation square or by the walls of a room. A context should not cut across layer boundaries (that is, should not include more than one depositional unit). A context may be either:

- Stratigraphically defined by soil colour, texture, etc., and may be the make-up of a floor, an occupation layer, wall collapse, a wall, a pit, the fill of a pit (note that the fill and the pit are two distinct things) or a surface (ie an interface between layers).
- Arbitrarily defined as a regular parcel of deposit (sometimes called a spit or an excavation unit).

Contexts are numbered in a single running series for the whole excavation, as assigned by the Excavation Director, Dr Rebecca Parkes. There will be a context catalogue containing a single running series of numbers for each excavation. These numbers do not imply a stratigraphic or other order of relationship. The context provides the spatial and stratigraphic provenance for all finds and samples – all excavated material must be cross-referenced to a context.

Grid Square (usually referred to as a Square)

The direction of "Grid North" will be indicated at the beginning of excavations and is to be the basis for orientations in notes and diagrams. A North-South/East-West (NS-EW) 1 x 1 metre grid square will usually be the major spatial unit within the overall site grid. Test excavation areas will be identified within the overall site grid. For recording and processing, squares are referred to by an alphanumeric name using capital letters (for example, B2). When it is necessary to identify a grid square the convention is that the SW corner is used as the starting point – just as when using a topographic map (shown graphically on the next page).

Quadrats

Where appropriate, quadrats will be used as the minor spatial units within the site grid. Quadrats are subdivisions within a grid square. There are four quadrats in a grid square, each measuring 50 x 50 centimetres. Quadrats are identified by Roman numerals (that is, i, ii, iii, iv). These letters are always used in conjunction with the appropriate grid square label (for example, B2-iv).

Room / feature

If features are located which allow the sufficient definition of architectural units or rooms, these may be used as the boundaries for further excavation where appropriate. A room may of course contain several different contexts, cut across several grid squares, and may be divided into several quadrats. The use of a special identifier for rooms makes it easier to group excavated material from each architectural unit. Rooms are identified by letters (that is, A ... Z, AA ... ZZ, etc.).

Example

If an area being excavated is at site number '1', grid square 'B2', and quadrat 'iv' then it is written as 1-B2-iv. This area is shown on the grid below in bold type. If a room has been identified then the capital letter(s) referring to it are included in the descriptor (for example, 1-A-B2-d).



In the above example, if the area being excavated has been allocated the context number 9, then the descriptor becomes 1-B2-d-9.

Measurements

Field measurements:	metres to nearest one centimetre
Levels:	centimetres to nearest one centimetre
Artefacts:	millimetres to nearest one millimetre
Weight of bulk finds:	grams to nearest one gram
Weight of individual finds:	grams to nearest 0.1 gram
Standard scale:	formal plans 1:20
formal section 1:10	
formal section 1:10	

artefacts 1:1

D.3 In the field

If in doubt ask the Excavation Director

Who does what will depend on the numbers of people available. Everyone will have to spend time at both heavy and fine digging, at sieving, and at aspects of recording. In addition, the character of the site will necessitate backfilling by hand. The strategy of excavation will vary. At the beginning – during the removal of any turf and topsoil a more robust (though not less careful) approach will be needed. When undisturbed deposits are excavated, a slower pace and finer skills are needed.

Recording is as important as excavating. Always ensure that records are kept up-to-date and that excavation does not run too far ahead of processing. Clean up any loose spoil before leaving your area – as even light rain will make it difficult to distinguish spoil from undisturbed deposits. It is also good practice to never loosen more deposit than can be cleaned up in less than a minute.

In all excavation neatness and cleanliness (of the site, records, tools, etc.) is essential. All excavated sections must be vertical, straight, and their integrity preserved; for instance never sit or stand on the edge of an excavated section, light footwear is essential and crouching when trowelling and brushing impacts less on excavated surfaces than kneeling or lounging.

Remember – you are not writing memos to yourself, but a formal record for other people to use. What is obvious to you needs clear explanation for others. (Note: all recording is to be done using a pen – blue or black biro – not a pencil.)

Basic steps

Together with the Excavation Director define the area and nature of new context. If appropriate, define internal divisions within the area of the context:

- i. Fill in basic information on the CONTEXT FIELD RECORD sheet.
- ii. Ensure that levels have been taken, appropriate photographs taken and any plans of the surface drawn. Ensure that records of such are complete.
- iii. Begin excavation tentatively at first. A smaller test may be made in one part of the area before extending the excavation over the whole context. (Note: nearly all excavation will be by trowel, brush, and hand-shovel). Continue to make appropriate additions to the CONTEXT FIELD RECORD as work progresses.
- iv. As the excavation proceeds the location of artefacts recovered should be noted on the CONTEXT FIELD RECORD sheet.
- v. Soil from the excavation should be sieved and artefacts recovered placed in the labelled bag for the area and context of excavation. Remember that, if you are excavating with care, most artefacts will be recovered during excavation, sieving is a 'back-up', not a 'cure-all'.
- vi. Photographs showing the progress of excavation may be taken, especially if structural features are being exposed. This will necessitate cleaning for photography and the removal of all extraneous equipment and especially people.
- vii. When the context is finished, clean it up beautifully. Ensure that all sections and baulks are straight and vertical (use string and plumb-bobs to get it right). Photographs and final levels should be taken, appropriate plans drawn, all soil sieved and all finds given to the site recorder, and all notes written up before beginning work on the next context.
Bags and labels

All finds – whether collected in the course of excavation or from the sieves – must be appropriately bagged and labelled.

The descriptor provided on the bag and label must correspond with the descriptor on the CONTEXT FIELD RECORD sheet. A new bag and label for the next context will not be provided to the excavator until the previous context has been fully completed (including documentation). The artefacts contained in these bags will be subject to further detailed offsite analysis and recording at the completion of the excavation.

Excavation recording and later analysis

There are several components in excavation recording and the later analysis of finds and determining stratigraphic sequences. Those relating to the excavation are:

- CONTEXT CATALOGUE a simple list of context numbers, filled in as they are assigned, recording the location (grid square and quadrat) together with a brief description of and comments on the context. This catalogue is held and maintained by the Excavation Director.
- CONTEXT FIELD RECORD this provides a uniform system so that basic data on each excavation unit (context) is recorded in the same way. A copy of this record and a detailed description of it are at Attachment B1. This record is to be completed by the excavator(s) of a context.
- PHOTOGRAPHIC RECORD running list of all photographs taken in the field. Among other details, for each photograph it records the site, type of camera and film type, development details, film and frame number, context, grid square and quarter, and a description of the subject. This record will be held and maintained by the Excavation Director.
- PLANS, ELEVATIONS AND SECTIONS measured plans, elevations and sections
 provide greater precision than sketches on the context field record sheets and are part of
 the final documentation for the site. Anyone may be called on to draw plans, elevations
 and sections for any of the features at a site.

The recording components relating to post-excavation are:

- ARTEFACT CATALOGUES record the types and details of all artefacts recovered from the excavations. The main categories are Ceramics, Glass, Metals, Building Material and Miscellaneous – each of which is divided into more detailed sub-categories. A list of the categories and sub-categories to be used is at Attachment B2. The categories shown in this attachment should be used to classify material both in the field and during later analysis. (Recording sheets for these categories together with detailed descriptions of each of the categories will be available for artefact analysis post-excavation).
- MATRIX DIAGRAMS using information from the Context Field Records these diagrams may be developed post-excavation to show stratigraphic sequences at each site.

D.4 Concluding remarks

As mentioned at the outset, this manual provides general principles of excavation and explains the recording systems and some of the terms used. Each site is different and presents its own problems, the solutions for which may only be apparent on-site. However, the key points to remember from the above are:

- All excavated material must be cross-referenced to a context.
- Recording is as important as excavating. Always ensure that records are kept up-to-date and that excavation does not run too far ahead of processing.
- You are not writing memos to yourself, but a formal record for other people to use. What is obvious to you needs clear explanation for others; in addition, neatness and legibility are important.
- In all excavation neatness and cleanliness (of the site, records, tools, etc.) is essential.
- If in doubt ask!

Attachment D.1

(Reduced copy)

Form No. 1

CONTR	CAT FIELD KEA	Jone		
		Square	Quarter	Context No.
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FBB – G2B H14

Princes Highway upgrade - Foxground and Berry bypass Roads and Maritime Services Non-Aboriginal (historic) assessment

Attachment D.1 (cont'd)

THE CONTEXT FIELD RECORD

The following provides a description of the requirements of the Context Field Record sheet.

Site No.:	As allocated by the Excavation Director.		
Site Name:	As nominated by the Excavation Director.		
Excavator:	Initial(s) and Surname of excavator.		
Date:	Day/month/year.		
Square:	Alphanumeric referen	nce to the 1 x 1 metre grid square.	
Quadrat:	Lower case letter ider	ntifying the quarter (either a, b, c, or d).	
Context:	Context number as al	located by the Excavation Director.	
Sketch plan:	labelled. Show featur individual numbered	t and legible, and that individual features are clearly res using the key at the lower right hand of the plan, and finds (to be briefly described in the section below the forget to include an arrow in the circle at the lower left of orth.	
Dumpy readings:	There is space for up to five measurements of height (each corner and the centre) at the start and conclusion of work. If more are needed, then record them in additional notes. Record heights in the appropriate place before and after excavation. The 'end' levels of one context will usually be the 'start' levels of another – but do not simply transfer the readings. A dumpy will be set up each day and will be used to standardise all site measurements. A reading will be taken on the datum before the heights are taken for any quarter – both before and after excavation. These readings are to be entered on the Context sheet. You will need to 'reduce' the level, or calculate the absolute height of your five points. A reduced level is simply your reading minus the datum reading. You should then calculate the depth of your excavation and enter it into the space provided.		
Artefacts, samples and discard:	Individual finds (eg coins, buttons, etc.) samples (eg charcoal sample, etc.) and discarded material (eg large amounts of brick debris, etc.) should be numbered on the sketch plan and brief details of each given in the space provided.		
Soil:	Colour/Munsell No:	Your own description in words and the formal Munsell colour code (eg 10 YR 5/6 Reddish brown).	
	Texture:	What the sediment is like (light crumbly, hard, rubbly, etc.).	
	Compaction:	Has the soil been compacted through some process (eg once having a wall built on top of it, etc.).	
	Ph Level:	the results of a Ph test (eg 5.5).	
Excavation me	ethod: How was this	s context dug (shovel, trowel, etc.).	
Sieve size:	Indicate sieve size (eg five millimetre) and whether dry or wet sieving was done, or whether the soil could not be sieved and why.		
Stratigraphic rolationships:	Shows the relationship of this context to others. The bold type box in the		

Stratigraphic Shows the relationship of this context to others. The bold type box in the **relationships:** centre of the matrix should contain the same number as shown in the Context box at the top right-hand side of the Context sheet. The remaining boxes should show the numbers of the contexts immediately around your context.

Attachment D.1 (cont'd)

Under:	Enter the code number of contexts that are physically above your context.
Equals/	Enter the code number of contexts that are stratigraphically the same
Same as:	or which appear to be the same as contexts in arbitrarily separated excavation units.
Above:	Enter the code number of contexts that are physically below your context.
Cut by:	Enter the code number of contexts that cut through your context (eg a pit dug from above it).
Cuts:	Enter the code number for contexts cut by your context (eg lower, earlier contexts through which a pit is dug).
Abuts:	Enter the code number of contexts that adjoin, touch or border on your context.
Description of context &	What the context is and what it looks like. First consider the sediment matrix and then look at its contents. You need to consider the current status of the context
Comments/ Interpretation	(ie its integrity). Is there any evidence of disturbance (human, animal, insect, or tree roots)? Consider the likely origin, identification or mode of deposition of the context (collapsed wall, ash dump, pit fill, etc.). Is the material primary (material in original context of construction, use or discard), secondary (natural collapse and infill, post-depositional) or tertiary (deliberately re-deposited during the period of occupation, eg cleaning out of occupation debris, floor make-up, etc)? Comment, if appropriate, whether any material in the context has a fresh appearance or is weathered or abraded. Finally, what do you think gave rise to the context – how did it come about?

Attachment D.2

LIST OF ARTEFACT CATEGORIES

(in alphabetical order)

Major categories	Sub-categories
Building material	Brick Mortar Sandstone Wood
Ceramic	Earthenware Porcelain Stoneware Terracotta
Glass	Container (eg bottles) Flat (eg window) Tableware (eg bowls, dishes)
Metal	Container (eg tins) Nails, screws, etc. Structural (includes door/ window fittings) Tools Transport & storage (eg horse equipment, carriage components, barrel hoops)
Miscellaneous	Ammunition Bones Charcoal Clothing (includes buttons, buckles, etc.) Coins Footwear Leather Personal adornment (eg beads) Rubber Seeds and other botanical material Smoking pipes Toys etc.
Samples	Brick debris Pollen Soil Other material

Appendix E

Test pit excavation descriptions

Test pit excavation descriptions

The test excavations at G2B H14 are summarised below on a trench by trench basis. However, in two cases (A64-C64 and E64-F64; B100 and D100-E100), nearby trenches are discussed as a single excavation area on the basis of the similarities in excavation contexts and questions.

E.1 Trench F20

Excavation in this area proceeded by stratigraphic context with removal of turf (Context 1), topsoil (Context 2), disturbed fill with alluvial cobbles (Context 9), transitional gravelly matrix with a decrease in cobbles (Context 15), followed by excavation of a darker mixed clay and loam matrix with charcoal and ash (Context 18) down to a natural yellow brown clay subsoil; excavation in Quadrat III also included removal of a pocket of dark brown clay (Context 26) below Context 18 and above the natural clay subsoil (Figure E.1).



Figure E.1 Trench F20 at completion of excavation – north at top.

E.2 Trench C24

This square was excavated a s a single arbitrary context (43); excavation went to a depth of 220 millimetres along the eastern side of the square and 55-105 millimetres along the lower western side. The aim was to determine the context of the sandstone block visible on the surface on the southern side of the square. Excavation of Context 43 largely corresponded to the removal of modern fill and road base. It was revealed that the sandstone block visible on the surface, and a second fragment uncovered in Quadrat IV, were situated within the modern fill layer, and as such, were not *in situ*.

E.3 Trench F30-F31

Excavation of this trench began in F30, which was excavated stratigraphically in the following sequence: removal of turf (Context 1), excavation of brown loam topsoil (Context 2), removal of compact yellow-brown clay fill (Context 6), excavation of yellow-brown sandy clay (Context 11) above a cobbled surface. The adjoining square to the north (F31) was then excavated in two contexts: Removal of overburden (Context 13) above the yellow-brown sandy clay, excavation down to the cobbled surface (Context11).

The cobbled surface was, on average, at a depth of 20-30 centimetres below the current ground level; it extended across the majority of the trench, the only exception being a narrow strip along the western side, which had been disturbed by installation of a telecommunications trench (Figure E.2).



Figure E.2 Cobbled floor exposed at base of trench F30-31 (top) Cross section of soil profile in trench F30-31 (bottom)

E.4 Trench F39-F40

Excavation in this trench began in F40, with turf removal (Context 1) and excavation of the modern, brown loam topsoil (Context 2). The gravelly clay fill was then removed (Context 5) to reveal a yellow-brown clay loam at a depth of between 10 centimetres and 15 centimetres. A possible posthole was also visible in the northwest corner of Quadrat I as a pocket of darker brown loam, approximately 15 centimetres across (Figure E.3).

Excavation in F39 was then conducted as an arbitrary context (Context 8) down to the yellowbrown layer identified in F40 below Context 5, with further sectioning across the western twothirds of the square (Context 14) to reveal an old telecommunications trench (Figure E.4). This same trench was observed along the western margins of F30-F31 to the south and through B80 to the north.



Figure E.3 Possible post hole in F40-I, base of Context 5



Figure E.4 Telecommunications trench exposed at base of F39.

E.5 Trench C50

This square was opened up relatively early in the excavation sequence. Excavation began by stratigraphic context (Contexts 1 and 2, being turf removal and excavation of modern, brown loam topsoil) down to the compact gravelly fill that was encountered across the site. Excavation then proceeded as a section down to the natural clay subsoil, approximately 60 centimetres below the current ground surface. The section revealed that the gravelly fill continued to a depth of 30-40 centimetres, below which a sterile brown loam was encountered that graded into a darker clay loam above the yellow-brown clay subsoil (Figure E.5).



Figure E.5 North wall of C50.

E.6 Trench C60-B61-C61

Excavation in this trench began in C60. Initially the entire square was excavated down through removal of the turf (Context 1) and the modern topsoil layer (Context 2) to reveal the gravelly clay fill beneath (average depth of 4-5 centimetres). The northern half of the square was then sectioned down through the fill (Context 7) to reveal a dark brown loam (Context 10) over a natural yellow-brown subsoil.

Upon identification of the original A-horizon below Context 7, squares B61 (Context 30) and C61 (Context 12) were excavated down to that layer (Figure E.6). A possible post hole and a piece of sandstone were identified below the fill in B61.

E.7 Trench A64-C64 (Quadrats III-IV) and E64-F64 (Quadrats III-IV)

These two trenches, either side of the telecommunications trench known to run north-south through the site, were sectioned down below the old A-horizon in order to reveal something of the original topography across the site. Excavation began in the east across squares E and F (Contexts 1, 16 and 19), which were taken down to a depth of 25-30 centimetres; equivalent to 5-10 centimetres below the old A-horizon in square E (Figure E.7).

The trench across squares A-C was then sectioned down as a single arbitrary context (Context 22). Excavation terminated at the yellow-brown clay subsoil, which was encountered at an average depth of 60-70 centimetres, becoming deeper towards the west. The interface between the gravelly fill and the old A-horizon varied in depth, but was generally around 20-30 centimetres below the current ground surface, tending to dip lower at the western end of the trench.



Figure E.6 Trench C60-B61-C61, looking west.



Figure E.7 Trench A64-C64, looking north.

E.8 Trench C70

Excavation in this trench proceeded by stratigraphic context to an average depth of 8-10 centimetres. Following removal of turf (Context 1) and a layer of brown sandy silt (Context 3), the square was excavated down through a yellow-brown clay loam (Context 4) to the gravelly clay fill. Excavation did not progress any further in this location due to the presence of tree roots and the discovery that the old telecommunications trench ran through this square.

E.9 Trench C79-A80-D80

Excavation in this location began in square C80, which was excavated in stratigraphic contexts through removal of turf (Context 1), excavation of modern brown loam topsoil (Context 2), removal of gravelly clay fill (Context 28) and excavation of a dark brown compact loam (Context 31 – old A-horizon) that grades into a natural yellow-brown clay subsoil at a depth of 60-65 centimetres. Upon exposing the clay subsoil, a rectilinear pocket of brown loam was identified in Quadrat I (Figure E.8), which appears to be the base of a post hole.

Excavation was opened up to the east, west and south of C80 in order to check for the presence of additional post holes. Following turf removal (Context 1) in B80, this square was excavated down through the gravel fill to the original A-horizon, which had been partially disturbed by the old telecommunications trench. Squares C79 and D80 were then excavated in two contexts: Context 32 being removal of the modern topsoil and gravelly fill overburden (average depth of 20-35 centimetres), and excavation of Context 38 (recorded as Context 42 in D80), the dark brown clay loam (original A-horizon) overlying the yellow-brown subsoil (average depth of 55-60 centimetres). No post holes were observed in either of these squares, although substantial disturbance from cicada burrows was evidenced across C79, C80 and D80.

Square A80 (Context 39) was sectioned down to the clay subsoil, revealing a 20-30 centimetres cap of gravelly fill over a sterile dark brown loam, grading into a yellow-brown clay at a depth of 70 centimetres (Figure E.9). No evidence of additional post holes were observed in this square.



Figure E.8 Post hole evidenced at base of C80 (north at right).



Figure E.9 Soil profile at northern end of Trench A80-D80.

E.10 Trench A95-C95-B96-C96

This trench was excavated through a combination of stratigraphic contexts and arbitrary sections with the aim of identifying the original A-horizon and the nature of any cultural deposits overlying or cutting into that layer.

Excavation began in B95 with removal of the turf (Context 1) and excavation of overburden (Context 33) to reveal the old ground surface (dark brown clay loam at an average depth of 40-45 centimetres). Squares A95, B96 (Context 36) and C96 (Context 37) were excavated as single contexts down to this same layer, while C95 was excavated in two units: Context 32, being removal of overburden, and Context 35, being excavation down to the natural clay subsoil at an average depth of 55-60 centimetres.

No cultural features were identified in this trench; a small number of glass and metal artefacts were recovered from overburden layers.

E.11 Trench B100 and D100-E100

Excavation in this area began in E100 with removal of the turf (Context 1) followed by removal of the gravelly clay fill (Context 21) to reveal an *in situ* layer of charcoal and carbonised wood at a depth of 25 centimetres. This burnt layer did not extend across the northern portion of the square, so a section was excavated down to the clay subsoil (average depth of 50 centimetres) across the northern quadrats. The trench was then expanded to the west into D100, with excavation of a single context (Context 27) down to the burnt layer identified in E100. In the course of this process, evidence for disturbance was identified in the form of a 30 centimetre wide trench/burrow extending north south through the middle of the square. A layer of burnt clay was also identified on the western side of this trench, with what appears to be a possible posthole in the southwest corner of Quadrat III (Figures E.10, E.11 & E.12). It was also noted that a number of alluvial pebbles were removed from the fill layer across both squares.



Figure E.10 Burnt clay and possible post hole with associated bottle glass fragments at base of D100-IV (north at right).

Excavation was continued in B100 in order to establish whether the burnt features in D100-E100 extended further to the west. Initially the overburden was removed as a single context (Context 40) to reveal a yellow-brown sandy loam with modern debris, including milled timber and ceramic insulators, sitting in this loam. The sandy loam was then removed (Context 41) to reveal a charcoal rich clay layer, including a piece of carbonised wood across the northern half of the square. The southwestern portion of B100 (Quadrat III and Quadrat I up to the margin of the carbonised wood) was also sectioned down (Context 44) to the clay subsoil (depth of 65 centimetres) (Figure E.13 & E.14).



Figure E.11 Trench D100-E100, looking east.



Figure E.12 Soil profile at northern end of Trench D100-E100



Figure E.13 Termination of excavations in B100, looking west.



Figure E.14 Soil profile at northern end of B100.

E.12 Trench C110

Excavation in this trench progressed initially as a series of stratigraphic contexts down to a grey-brown silt layer at a depth of around 40-45 centimetres. The initial excavation sequence was as follows: turf removal (Context 1), excavation of silty-clayey gravelly fill (Context 20) and excavation of a disturbed clayey silt admixture matrix, with alluvial pebbles (Context 23) similar to those encountered in Trenches F20, F30-31 and F39-40 (Figure E.15).

Quadrats I and II were then sectioned down (Context 29) about 30 centimetres to the sterile yellow-brown clay subsoil. Sectioning revealed a narrow (1-2 centimetre) band of charcoal sandwiched between a grey brown silt lens and a clean dark grey-brown silt that graded into the yellow-brown clay.



Figure E.15 Soil profile at northern end of Trench C110.

E.13 Trench E120

Following removal of the turf (Context 1), this trench was sectioned down to the clay subsoil through removal of arbitrary Context 24, which cut through a relatively thick cap of gravelly clay fill (15-20 centimetres) and a dark charcoal rich clay loam grading into a sterile yellow-brown clay at an average depth of 60-70 centimetres below the current ground surface.