

**MINUTES OF MEETING BETWEEN ARTC AND SLOBOBAX HELD AT
BATHURST ON WEDNESDAY 21 SEPTEMBER 2005:
PROPOSAL TO CRN FOR APPROVAL**

In Attendance: Judy Mattingly, Paul Dodd, Mick Sanders, Stuart Sutherland, Peter Tobin, Garry Sloane, Bruce Bolam, Warren Mills, Ken Lingabala

Peter Tobin is concerned about giving full use of siding to Slobobax. Area from Uncle Bens to raglan could become important to new industrial development.

The extension from buffer to siding exclusive use would be okay.

Warren Mills – advised it would not be detrimental if Slobobax did not get exclusive use.

Would we be able to have a guarantee that no blockages to their trains would occur?

Business Case:

Finance – new infrastructure will be funded by Slobobax.

Old crossovers to be removed and area cleaned up by ARTC. This should be done prior to new infrastructure being commenced.

Access Charges – Operator – agreed to CRN costs of \$2,244.00 per 1,000 tonnes per kilometre (Raglan to Bowenfels

74,253km x 3,400 tonnes). This will be seven days a week.

Revenue approximately \$330,000 per annum for CRN at one train per day.

Ken Lingabala and Stuart Sutherland to organise a maintenance figure for line. Provided \$85,000 per annum for extra maintenance.

Slobobax send trucks to Logistics so more can go by train – RTA is targeting trucks.

Fuel costs adding to attraction.

Financial risks on main line negligible.

**Engineering
Summary:**

Concept stage supported by ARTC.

Final design will be put together, sent to Compliance section in Wagga Wagga, then to Adelaide.

Survey Design:

Functional specification to be done and sent to Peter Tobin to review and then to Departments.

A risk if Slobobax stop work at main line connection and work is not completed.

ARTC will either remove or complete.

Standards available to Slobobax contractors.

Signal hut at 235.500km and line route to be moved by Slobobax.

Operational:

No operational issues between here and Bowenfels.

Warren Mills asked about access with Railcorp from Bowenfels to Port. That it could be a risk as paths need to be requested – Slobobax to liaise with John Dowly and Tony Grosby.

City Rail is making some changes – Bowenfels to Clyde – and should come up with desirable times to get to port. It has to be decided on operators who are going to get paths, their costs and availability.

**Safety Interface
Issues:**

Stop block sown where maintenance comes in. Lxings to be addressed in a risk assessment – Paul Dodd to do this.

Some factors include – siting visibility and the fact that three properties use level crossing.

Communication with terminal and road to be addressed in functional aspect in risk assessment.

Mick Sanders will give a copy of access fees to Warren Mills.

Slobobax plan to start in March close down 2006.

ARTC to remove existing crossovers before then.

Property:

Drainage - design of proposed extension covers this.

A final approval of development has gone to SATA – State Government, and is expected in two months.

Gates will be installed at property boundary 235.500km – mainly for security for Slobobax.

Environmental study has been completed and will be forwarded to Judy Mattingly.

Signalling box and platform – determine what historical value is and whether they are to be removed.

All train loading to be done past the gates.

Lease of land at 742m – valuation to be carried out by property who will draw up the lease.

Slobobax to carry out cable searches before any work is commenced.

Property to draw up Siding Connection Agreement.

Discussion on Masterfood sidings and where a set of points should be placed as protection against runaways into Slobobax's yard. The grade of the track is very steep. The issues are to be resolved by functional specifications.

To Do:

Judy Mattingly:

- Lease document.
- Write to Masterfoods regarding use of siding.

Warren Mills:

- Functional Spec. – ARTC to assist.

Peter Tobin and Stuart Sutherland:

- Do a draft risk assessment identifying the issues. Key people needed for mitigation.

Paul Dodd and Mick Sanders:

- Risk assessment on Lxing and brief overview for application to CRN.

Stuart Sutherland:

- Write comment and recommendation for proposal to CRN.

Private Siding Connection at Raglan – Slobobax Pty Ltd

Location: Bathurst ARTC Office

Facilitator: Greg Verdon

Note taker: Judy Mattingly

Time start: 11.00am

Time finish: 12 noon

Attendees : Greg Verdon (GV), Judy Mattingly (JM), Stuart Sutherland (SS), Mick Sanders (MS), Warren Mills (WM)

Minutes

Purpose of the meeting – An application has been made for the above works and an explanation of what process is to be followed from now on by the clients and by ARTC departments.

- The project is up to the Concept/Feasibility Stage. All agree it is feasible – ARTC to put up a business case to CRN but ARTC have final approval as to what is acceptable. Property is to collate documents, collect fees and distribute to Engineering, Operations and Risk and Safety for comment.
- There would be time frames for example 10 days for Commissioning
- WM asked following questions:-
 - What stage can we get agreement to the concept
 - What standards are required as a functional specification for signalling is being done
 - Slobobax may be interested in Master Foods siding – is their agreement still current.
- SS stated Engineering and Operational endorse concept design after sent to them by Property.
 - The standards are on the ARTC website but Engineering will help out – Peter Tobin to give feedback from signalling as to what would be acceptable to put into concept design. Stuart agreed to Warren having discussions with Peter Tobin.
 - Master Foods still have agreement in place. Property will write to Master Foods to see if siding is being used and if it is being maintained. Do they wish to retain and if so they must provide a certificate or ARTC will exercise right to terminate the agreement.
- It was agreed that Slobobax construct the piece of track – Lease agreement of parcel of land and enter into an agreement that they own siding and will carry out all maintenance. ARTC would maintain the track from Master Foods main siding to the crossover. Slobobax are to motorise and resignal their crossover from the Dn Main to the Up Main
- SS has agreed to the concept to remove design, construct and develop a 1 in 10 and a half.
- GV said a proposal is to come through property from Slobobax. A rail site licence will be required and an application will be sent to WM for completion and return to property. If Masterfood was to terminate the client would maintain up to 2B and 3P points.

- Paul Dodd Risk & Safety is to do a Risk Assessment on Level Crossing – Stop Signs and on whole overall works. WM to put together Risk Assessment and a formal letter to Property on what they want to do. GV some points to mention in Risk Assessment was the risk to existing network, ARTC risk to taking proposal on, environmental, noise, contamination, on site drainage overflow and fencing – must have appropriate approval in place. WM stated that the EIS was pending approval with DIPMA, and it should be to hand in approximately six weeks. The new siding agreement connection Establishment costs will be \$5,000 and a schedule of rates for Departments time will be sent to WM. There will also be commissioning costs to budget for.
- WM asked if there would be a contribution from CRN as Slobobax are adding to the value of the track but GV explained that there would not be much income for CRN so probably not an option.
- SS stated that there was Mega weekends in November and March so that siding could be put in then and the use ATP to do other works. Aaron Brough Team Manager Bathurst would be the site works Project Manager for the works. John Tyne Operations does material change and will send to regulator.
- JM to collate following:-
 - Send rail site Licence application to WM for survey work
 - Proposal and concept to be sent to Property – request ARTC & CRN approval
 - If approved siding connection, Lease Agreement and Interface Agreement will be Required.
 - Copy of minutes to be sent to all in attendance as well as Paul Dodd and Peter Tobin.