

Appendix F

Sample Flood Evacuation Plan

Clemton Park Village Flood Emergency and Evacuation Plan

Purpose

- This plan covers the necessary measures and the conduct of response operations for Cup and Saucer Creek flooding in the vicinity of the Clemton Park Village.
- The plan covers operations for staff and residents in times of flood, and outlines protocols so that emergency response measures can be implemented, and minimise the potential for flood damage and inconvenience to staff and residents.

Objective

- To ensure that individuals within the Clemton Park Village are not left stranded during flooding.
- To ensure that potential flood damage to property and personal injury within the Clemton Park Village is minimised.

Areas Covered By the Plan

- The area covered by the plan is limited to the affected areas of Clemton Park Village.

Preparedness

Staff and Management Education:

- Management and staff are to be made aware of this Flood Emergency and Evacuation Plan (*FEEP*). The FEEP plan is to be provided to all staff and residents along with a copy of the SES's *Business FloodSafe Toolkit*.
- A permanent senior member of the management team is to be elected as Site Flood Controller and is to be entrusted with the responsibility of directing flood monitoring activities, damage minimisation measures and dissemination of evacuation warnings, as required.
- All new management and staff members are to be introduced to the FEEP as part of their induction by the Site Flood Controller and made aware of the protocols to be employed during a flood.

Activation:

- This Plan is to be activated by the Site Flood Controller on receipt or knowledge of a Bureau of Meteorology Flood Watch, or Flood Warning as conveyed on local radio, television networks or the Bureau of Meteorology's web page.
- The Site Flood Controller is to carry-out the following tasks once the FEEP is activated:

- Listen to local radio stations for SES Flood Bulletins;
- Maintain contact with the SES Headquarters to confirm flood advice as required.
- Using the information gathered, determine appropriate times for site evacuation.

Deployment

- Deployment of the Plan shall proceed when SES Flood Bulletins or in-house interpretation of data by the Site Flood Controller, indicate that the flood peak is expected to exceed an established level to be agreed with the SES.
- The Site Flood Controller is to advise all staff and residents of the time for evacuation to commence, and to update them of any changes according to revised flood height and timing predictions by SES.

Recovery

- No member of the staff should return to the precinct until it is declared safe to do so by the SES and/or Site Flood Controller.

The Site Flood Controller is to undertake a visual audit of the precinct to ensure its suitability of occupation following the flood. The Site Flood Controller is to be vested with the responsibility of arranging cleaning and disinfection of those sections of the precinct subject to inundation.

Drawing List

Drawing No.C000 – Cover Sheet and Drawing List
Drawing No.C001 – Notes and Legend
Drawing No.C002 – General Arrangement Plan
Drawing No.C003 – Site Works Details
Drawing No.C004 – Stormwater Details
Drawing No.C010 – Erosion and Sediment Control Plan and Details
Drawing No.C025 – Siteworks and Stormwater Drainage Plan - Sheet 1
Drawing No.C026 – Siteworks and Stormwater Drainage Plan - Sheet 2
Drawing No.C027 – Siteworks and Stormwater Drainage Plan - Sheet 3
Drawing No.C028 – Siteworks and Stormwater Drainage Plan - Sheet 4
Drawing No.C045 – Stormwater Longitudinal Sections - Sheet 1
Drawing No.C046 – Stormwater Longitudinal Sections - Sheet 2
Drawing No.C047 – Stormwater Longitudinal Sections - Sheet 3
Drawing No.C065 – Catchment Plan